



YENEPLOYA

(DEEMED TO BE UNIVERSITY)

Recognized under Sec 3(A) of the UGC Act 1956

Accredited by NAAC with 'A' Grade

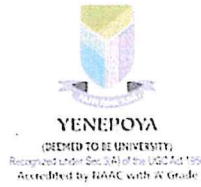
6.5.1 - Institution has a streamlined Internal Quality Assurance Mechanism

Minutes of the IQAC Meetings

Contents

Sl. No	Particulars	Page No.
1.	Minutes of 21 st IQAC Meeting held on 9 th August 2021	4-11
2.	Minutes of 20 th IQAC Meeting held on 30 th November 2020	12-16
3.	Minutes of 19 th IQAC Meeting held on 6 th February 2020	18-21
4.	Minutes of 18 th IQAC Meeting held on 11 th September 2019	22-26
5.	Minutes of 17 th IQAC Meeting held on 16 th April 2019	28-32
6.	Minutes of 16 th IQAC Meeting held on 19 th November 2018	33-36
7.	Minutes of 15 th IQAC Meeting held on 31 st May 2018	37-39
8.	Minutes of 14 th IQAC Meeting held on 26 th February 2018	40-42
9.	Minutes of 13 th IQAC Meeting held on 31 st August 2017	43-47
10.	Minutes of 12 th IQAC Meeting held on 4 th May 2017	49-52
11.	Minutes of 11 th IQAC Meeting held on 22 nd November 2016	53-56


**Minutes of the IQAC
Meeting
2017-18**



The proceedings of the 21st meeting of IQAC held online on 9th August 2021.

Sl. No	Name	Designation	Status
1.	Dr. M.Vijayakumar	Vice Chancellor	Present
2.	Dr. B.H.Sripathi Rao	Pro- Vice Chancellor	Present
3.	Dr. Gangadhara Somayaji	Registrar	Present
4.	Dr. Haziel Diana Jenifer	Asst. Registrar	Present
5.	Dr. Nandish B T	Controller of Examinations	Present
6.	Mr.Mahammad Bava	Finance Officer	Present
7.	Prof. Abdul Rahiman	Former Vice Chancellor of Kannur & Calicut Universities(External member)	Present
8.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut University (External member)	Present
9.	Dr. A V M Kutty	Special Invitee	Present
10.	Dr. M.S.Moosabba	Principal, Yenepoya Medical College	Present
11.	Dr. Akhter Husain	Principal, Yenepoya Dental College	Present
12.	Dr. Leena K C	Principal, Yenepoya Nursing College	Present
13.	Prof. Padma Kumar S	Principal, Yenepoya Physiotherapy College	Present
14.	Dr. Mohammed Gulzar A	Principal, Yenepoya Pharmacy College & Research Centre	
15.	Dr. Parvadhavardhini G	Principal, Yenepoya Institute of Arts, Science, Commerce & Management	Present
16.	Dr. Vivekanand V Vernakar	Principal, Yenepoya Homeopathic Medical College & Hospital	Present
17.	Dr. Gururaja H	Principal, Yenepoya Ayurveda Medical College & Hospital	Present
18.	Dr. Sunita Saldanha	Dean, Faculty of Allied & Healthcare Professions	Present
19.	Dr. Prakash Saldanha	Medical Superintendent, YMCH	Present
20.	Dr. Abhay Nirgude,	Professor , Dept. of Community Medicine & Associate Dean, YMC	Present
21.	Dr. Aswini Dutt R.,	Professor , Dept. of Physiology, & Associate Dean, YMC	Present
22.	Dr. Sham S. Bhat	Professor, Dept. of Pedodontics & Vice Principal, YDC	Present
23.	Dr. Umarani J	Professor & Vice Principal, YNC	Present
24.	Mrs. Veena Pais	Assoc. Professor & Vice Principal, YPC	Absent
25.	Dr. Vijayalakshmi Subramaniam	Professor & HoD, Dept. of E.N.T, YMC	Present
26.	Dr. Rekha P D	Dy. Director, YRC	Present
27.	Dr. Vina Vaswani	Professor, Forensic Medicine & Toxicology	Leave of absence
28.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine, YMC	Present
29.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	Present
30.	Dr. Prabha Adhikari	Professor & HOD, Dept. of Geriatric Medicine, YMC	Present
31.	Dr. Ashwini S. Shetty	Associate Professor Stage-1, Dept. of Anatomy, YMC	Present

ATTESTED


Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka

32.	Dr. Sudheendra Prabhu T.V	Professor, Dept. of. Oral Pathology, YDC	Present
33.	Dr. Mallika Shetty	Additional Professor, Dept. of Prosthodontics, YDC	Present
34.	Dr. Vidya S. Bhat,	Professor, Dept. of Prosthodontics, YDC	Present
35.	Mr. Kurshid Y	Director, Purchase & Stores	Absent
36.	Mr. Parameshwar R. Hegde,	Design Engineer, Yenepoya Centre for Innovation & Incubation	Absent
37.	Dr. Imran Pasha M,	Reader, Dept. of Public Health Dentistry, YDC	Present
38.	Mr. Yenepoya Javeed	Director – Operations, Yenepoya Speciality Hospital, Kodialbail, Mangalore	Absent
39.	Dr. Jenita Fernandes	Professor, Dept. of Organon Medicine, YHMC&H	Present
40.	Dr. Thanusree Nair	Asst. Professor, Dept. of Samhita Siddantha, YAMC&H	Present
41.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Present
42.	Dr. Rashmi Jain	Additional Professor, Dept. of Ophthalmology, YMC & Co-ordinator, ACTS-YEN	Present
43.	Dr. Bhagya Sharma	Asst. Director, Centre for Environmental Studies	Present
44.	Physical Director	Yenepoya (Deemed to be University)	Present
45.	Chief Librarian	Yenepoya (Deemed to be University)	Present
46.	Dr. Arun A.B	Professor & Dy. Director, Quality Assessment & Compliance, Coordinator, IQAC.	Present
47.	Student members		Absent

Hon'ble Vice Chancellor Dr. M Vijayakumar chaired the meeting, welcomed all the members and requested the IQAC coordinator, Dr. Arun Bhagwath to start with the agenda for the meeting.

Subject 1:

Approval of the minutes of the 20th IQAC meeting held on 30th November 2020:-

Discussion:

The minutes of the 20th IQAC meeting held on 30th November 2020 was placed before the 21st meeting held on 9th August 2021 for formal approval.

Resolution: Resolved to approve the proceedings of the 20th IQAC meeting held on 30th November 2020.

Subject 2:

Action taken report on the resolutions/decisions taken in the 20th IQAC meeting held on 30th November 2020:-

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

Discussion:

The action taken report of the 20th IQAC meeting was presented by the coordinator IQAC, and sought for the approval of the actions taken on the resolutions/decisions taken.

Resolution: It was resolved to approve the action taken report of the 20th IQAC meeting.

Subject 3:

To take note of the Institutional Information for Quality Assessment (IIQA) approval by NAAC for submission of SSR and proposal of action plan for submission of SSR:-

Discussion:

It was brought to the notice of the members that Yenepoya (Deemed to be University) had submitted the IIQA for second cycle of accreditation by NAAC and its subsequent acceptance. Dr. Arun Bhagwath informed that NAAC had opened up the portal for the submission of the SSR and the University had to complete the process within 45 days as stipulated by NAAC and the same is being completed.

The information was noted.

Subject: 4

To conduct mock student satisfaction survey – Post sensitization:-

Discussion:

The members were informed that, as part of the SSR preparation under criterion II, key indicator 2.7.1 a mock student satisfaction survey was conducted between September and December 2020 (survey start date from 26.09.2020 - survey end date: 01.12.2020) involving the students of eight constituent units. The responses were analyzed and it was found not in alignment with the NAAC requirement. The coordinator IQAC informed about the need to conduct an additional mock SSS to ensure that the students would respond appropriately when the NAAC performs the survey. He added that necessary steps had been initiated for the conduct of the survey and sought for the opinion of the esteemed members and invited Dr. Aswini Dutt, Associate Dean to brief on the processes and the new format of the SSS.

In response Dr. Dutt clarified on the processes and appraised the preparedness for the conduct of the mock survey soon after the submission of the SSR.

Resolution: Resolved to conduct a mock survey as proposed by IQAC.

ATTESTED



Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

3

Subject 5:

To introduce CBCS in all the programs where regulatory provision is made by UGC/regulatory bodies:-

Discussion:

The attention of the members was drawn to the UGC academic reforms for implementation of CBCS which had been made mandatory in all the programs where provisions were made by regulatory bodies. It was felt necessary that all programs curricular comply with CBCS scheme from the academic year 2021-2022 onwards.

Dr.Sunita Saldanha, Dean, Faculty for Allied and Healthcare Professions informed that all programs under faculty of Allied Healthcare had been brought under the CBCS scheme with effect from the academic year 2021-2022.

Prof. Abdul Rahiman suggested that all newly appointed teachers need to be sensitized on the process of CBCS system.

Dr. Arun Bhagwath informed about the recent communication regarding the Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions and sought the opinion of the members on the implementation of the same. The Vice Chancellor sought the advice of the senior members and in response, Dr. Kutty, Special invitee, responded stating that it was too early to debate on this and needed to deliberate on this and the extent of its implementation in other institutions. He added that at this juncture the priority was to effectively implement the CBCS scheme in all the programs offered in the University as mandated.

Prof. Kunhi Krishnan also informed that the proposal of UGC was in its preliminary stage of implementation and lots needed to be deliberated. The multiple entry and exit points from one institution to another would be highly complicated; hence a lot of home work needs to be done. Further, the feasibility of the NEP 2020 aspects in professional colleges had to be studied in depth. The Vice Chancellor requested the concerned Heads of the constituent units to look into the UGC guidelines and bring necessary agenda in the next Academic Council Meeting for deliberations as it had been given priority by UGC as part of NEP implementation.

Resolution: Resolved to implement CBCS in all the programs from the next academic year and also decided to constitute a steering /monitoring committee to deliberate the feasibility for implementing NEP 2020.

Subject 6:

To evolve strategies for utilization of the seed grant for research:-

Discussion:

The IQAC coordinator briefed the members that though the University was providing seed grant for carrying out research with an objective to inculcate the culture of conduct of research among the faculty, it was noted that the quantum of funds utilized by the faculty under this scheme was found meager and needed improvement. Prof. Abdul Rahiman stated that the seed money was to be utilized by the teachers to carry out research and based on the outcomes they would be able to publish the research findings and apply for external funding. Dr.Kutty opined that the senior faculty also could request for research grant and utilize the services of the JRFs to carry out research. However, he cautioned that the quality of such proposals should be of greater impact. Dr. Sripathi Rao, Pro Vice Chancellor also

ATTESTED

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

4

suggested the need for encouraging the faculty to utilize the research seed grant facility and suggested involving the interns/PGs in the research projects. Prof. Kunhi Krishnan stated that teams could be formed with senior teachers and junior faculty so that the seniors could mentor the junior staff in the conduct of research. This would also nourish the confidence and more research knowledge in the youngsters.

The Vice chancellor taking cue from the discussions suggested that there was need for sensitizing the junior faculty on the availability of seed grants for research and its utilization.

Resolution: Resolved to conduct the sensitization program to enhance the research seed grant utilization.

Subject 7:

To discuss on the report of the publication outcome of the constituent units:-

Discussion:

The coordinator IQAC informed that on scrutiny of the report of the publications for the last 5 years the contribution to research (in terms of quality and quantity of publication) was found to be not sufficient from the constituent units of the University. He suggested that there was an urgent need to improve the number of publications and add credibility to the research profile of the University. Prof. Kunhi Krishnan stated that unless the constituent colleges focused on research activity and publications the overall performance will be affected adversely. Therefore this point had to be attended on a priority. He added that the seed money concept should be strengthened and implemented effectively to upgrade the research output of the constituent units. Vice Chancellor informed that teaching faculty was given instructions to effectively utilize the spare time available during lockdown for preparing manuscripts of the dissertation work of postgraduate students for publication. He also stated teachers were advised to take up research projects. Coordinator, IQAC informed that the University should evolve benchmarks to be attained by the constituent units in terms of publication so that the overall research output would improve. Dr. Sripathi Rao stated that to get the quality publications more encouragement needed to be given to the faculty to take up PhD so that few quality publications could come out.

Resolution: Resolved to reinforce concept of availability of seed money for research and ensure its utilization by the faculty for improving the research activity in the constituent units.

Subject 8:

Formation of Internal Quality Assurance Units (IQAU) in all constituent units:-

Discussion:

Coordinator IQAC briefed on the functioning of the internal quality assurance cell of the University and appraised the need for establishing internal quality assurance units in the constituent colleges to streamline the data input in terms of regularity and quality. He also suggested a tentative structure of the internal quality assurance cell for constituent units.

Prof. Kunhi Krishnan appreciating the initiative suggested for training the personnel involved in the process to realize the objectives envisaged and the required inputs should be given by the main IQAC. Dr.Kutty referring to the NAAC statement on internalization of

ATTESTED


5

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

quality culture expressed that quality should grow as a culture in the system and it should be understood and practiced by all stake holders. Dr.Sripathi Rao requested for the composition structure and if the IQAC had noticed some talented staff during the course of the SSR work their names could be proposed while forming the units. Vice Chancellor endorsing the proposal assured that it would be implemented soon after the SSR for the 2nd cycle is uploaded.

Resolution: It was resolved to constitute IQAUs in all the constituent units for effective transmission of data to the University.

Subject 9:

Establishment of Directorate of Curriculum and Student Affairs:

Discussion:

Dr. Arun Bhagwath informed that in realization of the curricular diversification the University had established 11 Faculties of Studies and was offering large number of programs and the possibilities of starting new programs. He added that this demands a need for well developed curriculum system in the University which currently is handled by the curriculum development committee. In response to the briefing Vice Chancellor informed that the University priority was to set up the Directorate and preliminary discussions had been initiated. Currently the University had a curriculum development committee in place to ensure curriculum development and implementation however, it needed enrichment which would be established at the earliest possible and in this direction appropriate office space had to be identified.

Dr. Arun also informed the need for establishment of a well organized Directorate for Student Affairs which currently was addressed by the Office of the Student Welfare Officer. He said that it should be an all in one facility so that at one point students can get all the needed support. Prof. Kunhi Krishnan appreciated both the initiatives proposed and suggested renaming the Directorate of Student Affairs as Directorate of Student Support.

Resolution: Resolved to establish the Directorates of Curriculum Development and Student Support in a time bound manner.

Subject 10:

Updating of the website of individual constituent units:-

Discussion:

The IQAC coordinator informed that IT department had taken up the updating of the website of the University and a reasonable refinement had achieved with the support of the IT department. He added that the websites of the constituent units needed to be brought in alignment with the University website and requested the Deans to support the cause. Mr. Rajesh Karkera, informed that as per the observations of IQAC and Prof.Kutty all needed corrections had been incorporated and stated that the information currently available on the website of the University was relevant and useful for the stakeholders. He added that we

ATTESTED

 Dr.Gangadhara Somayaji K.S.
 Registrar
 Yenepoya(Deemed to be University)
 University Road, Deralakatte
 Mangalore- 575 018, Karnataka

6

should work out strategy to improve the quality of information on the website of the constituent units.

Vice Chancellor instructed that the process of updating of the website of the constituent units/centres and other support facilities should be completed earliest possible as the NAAC was constantly referring to the website to match the claims made by the University. He advised the Deans to look into the update process on priority and to give only relevant data pertaining to their respective college to match with the data in the University website. Dr. Sripathi Rao, proposed for providing a standard template for information compilation.

Resolution: It was resolved to update the website of the constituent units at the earliest in coordination with the IT department.

Subject 11:

Status update on the recommendations/suggestions made by AAA team:-

Discussion:

The IQAC coordinator informed that the University had conducted the Administrative and Academic Audit in the month of January 2021 and the Committee had made certain recommendations/suggestions to improve the functioning of the Colleges/University. The recommendations/suggestions should be addressed on priority by the University and in this direction it was proposed that a task force to be formed and actions taken to comply with the recommendations/suggestions of the AAA Committee.

Resolution: Resolved to form a task force by the University and initiate action to comply with the recommendations/suggestions of the AAA Committee.

Subject 12:

Presentation to be made by the Departments/Centres in the Academic Council on academic and research activities:-

Discussion: IQAC coordinator informed that in order to monitor the functioning of the various departments of the University it was necessary to review the outcomes of each department on a common platform. He added that though it was recommended to review the functioning in the academic council it would not be possible due to time constraints. Therefore he requested for an alternative arrangement for the review process.

Dr. Sripathi Rao expressed that it would not be feasible for the Academic Council to do the assessment in view of many other agendas. Prof. Abdul Rahiman suggested forming a sub-committee from the Academic Council.

Dr. Kutty stated that the Academic council can meet as many times as required as there is a provision in the byelaws but the committee should have an external member. Prof. Kunhi Krishnan opined that when a curriculum directorate is being constituted the standing committee of the Academic Council and the curriculum directorate can work out the modalities instead of having several small committees. The Vice Chancellor stated that sub-committee will be formed and the modalities will be worked out.

ATTESTED



Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Derlakatte
Mangalore- 575 018, Karnataka

7

Resolution: Resolved to constitute a sub-committee to monitor the functioning of the various departments of the University and review the outcomes of each department on a common platform.

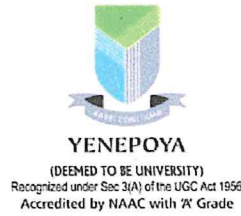
As there was no other matter for discussions the Vice Chancellor thanked all the members for their active participation.

Dr. Arun Bhagwath
Dy. Director, QAC & Coordinator, IQAC

Dr. Arun Bhagwath
Dy. Director
Quality Assessment & Compliance

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka




Minutes of the 20th IQAC Online Meeting held on 30th November 2020

Members:

Sl. No.	Name	Designation	Signature
1.	Dr. M. Vijayakumar	Vice Chancellor	Present
2.	Dr. B. H. Sripathi Rao	Pro Vice-Chancellor	Present
3.	Dr. Gangadhara Somayaji	Registrar	Present
4.	Dr. Nandish B T	Controller of Examinations	Present
5.	Mr. Mahammad Bava	Finance Officer	Present
6.	Prof. M. Abdul Rahiman	Former Vice Chancellor of Kannur & Calicut Universities (External member)	Present
7.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut University (External member)	Present
8.	Dr. Haziell Diana Jenifer	Asst. Registrar	Present
9.	Dr. M.S. Moosabba	Principal, Yenepoya Medical College	Present
10.	Dr. Akhter Husain	Principal, Yenepoya Dental College	Present
11.	Dr. Leena K C	Principal, Yenepoya Nursing College	Present
12.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	Present
13.	Dr. Mohammed Gulzar A	Principal, Yenepoya Pharmacy College & Research Centre	Present
14.	Dr Parvadhavardhini G	Principal, Yenepoya Arts, Science, Commerce & Management College	Present
15.	Dr. Vivekanand V Vernekar	Principal, Yenepoya Homoeopathy College & Hospital	Present
16.	Dr. Gururaja.H.	Principal, Yenepoya Ayurveda College & Hospital	Present
17.	Dr. S.Padmanabha	Medical Supdt, YMCH	Present
18.	Mr. Kurshid Y	Director, Store & Purchase, YU	Absent
19.	Mr. Yenepoya Javeed	Director-Operations, YSH, Mangalore	Absent
20.	Dr. Sham S. Bhat	Vice Principal, Yenepoya Dental College	Present
21.	Dr. Maji Jose	Vice Principal, Yenepoya Dental College	Present
22.	Dr. Laxmikanth Chatra	Vice Principal, Yenepoya Dental College	Absent
23.	Dr. K. K. Achary	Professor, Biostatistics, YRC	Absent
24.	Dr. Rekha P. D	Dy. Director, YRC	Present
25.	Dr. Prabha Adhikari M.R.	HoD, Dept. of Geriatric Medicine, YMC	Absent
26.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine, YMC	Present

ATTESTED


 Dr. Gangadhara Somayaji K.S.
 Registrar
 Yenepoya (Deemed to be University)
 University Road, Deralakatte
 Mangalore-575 018, Karnataka

Internal Quality Assurance Cell – YU

27.	Dr. Vina Vaswani	HoD & Professor, Dept. of Forensic Medicine, YMC	Present
28.	Dr. Abhay Nirgude	Associate Dean - Administration, YMC	Absent
29.	Dr. Vijayalakshmi S	HoD & Professor, Dept. of E.N.T, YMC	Present
30.	Dr. Ashwini Dutt	Associate Dean - Academics, YMC	Present
31.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	Present
32.	Dr. Rashmi Jain	Co-ordinator, ACTS-YEN	Present
33.	Dr. Bhagya Sharma	Asst. Director, Centre for Environmental Studies	Present
34.	Dr. Ashwini Shetty	Asst. Professor, Dept. of Anatomy, YMC	Present
35.	Dr. Vidya S Bhat	Professor, Dept. of Prosthodontics, YDC	Absent
36.	Dr. Sudheendra Prabhu	Professor, Dept. of Oral Pathology, YDC	Present
37.	Dr. Mallika Shetty	Additional Professor, Dept. of Prosthodontics, YDC	Present
38.	Dr. Imran Pasha M	Reader, Dept. of Public Health Dentistry, YDC	Present
39.	Dr. Umarani J.	Professor, YNC	Present
40.	Mrs. Veena Pais	Vice Principal, YPC	Present
41.	Dr. Jenita Fernandes	Professor & HoD, Dept. of Organon Medicine, YHMC&H	Present
42.	Dr. Thanusree	Asst. Professor, Dept. of Samhita Siddantha, YAMC	Present
43.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Present
44.	Mr. Sujith.K.V	Physical Director	Present
45.	Dr. Mamatha	Chief Librarian & Asst. Professor, Department of Library and Information Science	Present
46.	Dr. Parameshwar R Hegde	Student Rep, YRC	Present
47.	Ms. Indulekha Menon K V	Student Rep, YMC	Absent
48.	Ms. Arya Raju	Student Rep, YDC	Absent
49.	Ms. Shalom Suresh	Student Rep, YNC	Absent
50.	Ms. Fathimath Ramseena	Student Rep, YPC	Absent
51.	Ms. Ashiya Najfath	Student Rep, YPCRC	Absent
52.	Ms. Soniya P	Student Rep, YHMC&H	Absent
53.	Ms. Gayathri K K AnilKumar	Student Rep, YAMC	Present
54.	Ms. Fathima Afrida	Student Rep, YIASCM	Absent
55.	Dr. Vijayendra Itagi	Vice Principal, YHMCH	Present
56.	Ms. Janet Miranda	Vice Principal, YNC	Present
57.	Ms. Shareena P	Vice Principal, YIASCM	Present
58.	Ms. Sona Joseph P	Student Rep, YNC	Present
59.	Dr. Arun A. B	Professor, Dy. Director, QAC & Co-ordinator, IQAC	Present
Special Invitee			
60.	Dr. Chandrashekar K R	Advisor	Present

ATTESTED



Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka

The following agenda were discussed.

1. To approve the minutes of the 19th IQAC meeting held on 6th February 2020:-

The minutes of 19th IQAC meeting held on 6th February 2020 were read and approved.

2. To take note of the action taken report of the 19th IQAC meeting:-

The action taken report of the 19th IQAC meeting held on 6th February 2020 was approved.

3. Rescheduling of the AAA:-

The matter was taken up for discussion. As the outcome of the AAA should be useful to the institution, the opinions were sought from the members. The members opined that:-

1. IQAC to contact the external members personally and take their personal willingness for an offline audit giving our tentative dates.
2. Apart from the external members the preparedness of the College and Departments Heads also to be ascertained.
3. Considering the year end leave of the staff members it was proposed to finalize the tentative dates in January 2021.

4. Discussions on the vision document- 2020-2035, strategic and phasing-out plan:-

The Registrar informed that the Vision document and the strategic and phasing out plan is ready and the same will be placed before the appropriate body for approval.

5. Discussions on the status of the draft Self Study Report:-

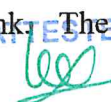
The status report of the data submitted by the Colleges was taken note off. The Associate Dean of Medical College informed that the data of the B.Sc technical courses and Centre for Ethics has been received and requested for a weeks' time to compile it to the College data. The data from other constituent colleges is being reviewed for finalization.

6. To approve the Institutional Information for Quality Assessment (IIQA):-

The draft IIQA which was circulated in the agenda was taken note of. The IQAC coordinator informed that once the compilation of the institutional data is completed IIQA will be submitted with the requisite fee. The final date for submission of the SSR by 15th February 2021 was tentatively finalized.

7. Compliance of the pending recommendation made by the Peer Team in November 2015:-

The one pending recommendation made by the Peer Team in November 2015 was that efforts to be made towards establishing a human tissue bank. The progress


Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka

made in submitting the proposals on Bio-banking to DBT, Tata Trust, Philanthropic funding for the same was taken note of.

The Vice Chancellor informed that at present working space has been identified in Yenepoya Research Centre for functioning and this can be documented. The Vice Chancellor said that this would be notified through a notification. He also said that he would discuss with the management the need for space of 3500 sq.ft. in the Ayush Campus.

8. Establishment of the Office for Good Academic Research Practices (GARP) in Centre for PRIDE:-


It was noted that the document on Good Academic Research Practices (GARP) has been circulated to the Deans and Centre Heads for action. Since the Centre for PRIDE has been established, it was decided that this initiative may be included as one of the activity of that centre. Interview for the post of a Centre Head has been conducted and the Letter of Offer is being sent.

9. Update on the implementation of the UGC quality mandate:-

The action taken in constituting the Task force Committees for various initiatives of the Quality mandate were taken note of. After discussions it was decided to call for a meeting of the individual task force committees to draw an action plan and prepare an academic calendar as it is a mandatory compliance as per 9.0 of UGC regulations 2019, and we are required to give a compliance report annually on the performance and academic outcomes of the University.

Student Career Progression and Alumni Network: The need for setting up an Alumni office and the importance was explained in detail by the Dy. Director (QAC) as per the UGC quality mandate on Student Career Progression and Alumni Network. Since the data is of prime importance for rankings in NAAC, NIRF, TIMES, etc. and now that UGC has outlined the same as a quality initiative the Vice Chancellor stated that he has already taken up the matter with the Management and the space has been identified in Ayush campus. It was decided to take this initiative forward by setting up an independent office for YUAA by providing necessary infrastructure and to appoint a Liaison Officer for YUAA and a placement Officer for the Degree College separately as tracking the student progression is a challenge. Prof. M. Abdul Rahiman proposed that guest lecturers could be organized by calling career guidance experts. The Dean of Dental College stated that they have organized a couple of talks in this regard by involving the alumni through the YUAA.


The Registrar will call for a meeting of YUAA Executive Committee to discuss further in this matter as the number of graduates from the Degree college and B.Sc Technical courses is increasing and the need to have a system in place to track the student progression and placement was discussed in detail.

ATTESTED

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

Information and Communication Technology: The various benefits of this initiative for students, teachers and professionals and the expectations from HEIs were noted.

The Registrar will constitute two more task force committees on Student Career Progression and Alumni Network and Information & Communication Technology involving the IT section and call for meetings to draw an action plan. It was also proposed to nominate an alternate member in place of Dr. Raghuveer, Ex Pro-Vice Chancellor as he has been relieved from the services.

10. **Any other matter with the permission of the Chair.** As there was no other matter the Vice Chancellor thanked the members present for their active participation.


Dr. Arun Bhagwath
IQAC Coordinator
Co-ordinator - NAAC
YU, Deralakatte, Mangalore

Cc to:

1. Office of the Hon'ble Chancellor
2. Office of the Vice Chancellor
3. Office of the Registrar
4. Dept. of IT (with a request to upload the soft copy on webpage of the IQAC)
5. Members Concerned
6. For file

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

**Minutes of the IQAC
Meeting
2019-20**



Minutes of the 19th IQAC Meeting held on 6th February 2020 at 11.00a.m. in the Board Room, Office of the Vice Chancellor, Yenepoya (Deemed to be University)


Members:

Sl. No.	Name	Designation	Signature
1.	Dr. M. Vijayakumar	Vice Chancellor	Leave of Absence
2.	Prof. (Dr). C.V.Raghuveer	Pro Vice-Chancellor	Present
3.	Dr. Gangadhara Somayaji	Registrar	Present
4.	Dr. Nandish B T	Controller of Examinations	Present
5.	Mr. Mahammad Bava	Finance Officer	Present
6.	Prof. M. Abdul Rahiman	Former VC of Kannur & Calicut Universities	Leave of Absence
7.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut University	Present
8.	Dr. Rouchelle Charmaine Tellis	Asst. Registrar	Leave of Absence
9.	Dr. Haziel Diana Jenifer	Asst. Registrar	Present
10.	Dr. M.S. Moosabba	Principal, Yenepoya Medical	Present
11.	Dr. Akhter Husain	Principal, Yenepoya Dental College	Present
12.	Dr. Leena K C	Principal, Yenepoya Nursing College	Present
13.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	Present
14.	Dr.Mohammed Gulzer A	Principal, Yenepoya Pharmacy College & Research Centre	Present
15.	Dr Parvadhavardhini G	Principal, Yenepoya Arts, Science, Commerce & Management College	Present
16.	Dr. Vivekanand V Vernekar	Principal, Yenepoya Homeopathy College & Hospital	Present
17.	Dr. Gururaja H	Principal, Yenepoya Ayurveda College	Present
18.	Dr. S.Padmanabha	Medical Supdt, YMCH	Present
19.	Mr. Kurshid Y	Director, Stores & Purchase, YU	Absent
20.	Mr. Yenepoya Javeed	Director-Operations, YSH, Mangalore	Absent
21.	Dr. Sham S. Bhat	Vice Principal, Yenepoya Dental College	Leave of absence
22.	Dr. K. K. Achary	Professor, Biostatics, YRC	Absent
23.	Dr. Rekha P. D	Dy. Director, YRC	Present
24.	Dr. Prabha Adhikari M.R.	HoD, Dept. of Geriatric Medicine, YMC	Present
25.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine, YMC	Leave of Absence

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

Internal Quality Assurance Cell - YU

26.	Dr. Vina Vaswani	HoD & Professor, Dept. of Forensic Medicine, YMC	Leave of Absence
27.	Dr. Abhay Nirgude	HoD, Dept. of Community Medicine, YMC	Present
28.	Dr. Vijayalakshmi S	HoD & Professor, Dept. of E.N.T, YMC	Present
29.	Dr. Ashwini Dutt	Professor & HoD, Dept. of Physiology, YMC	Present
30.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	Absent
31.	Dr. Rashmi Jain	Co-ordinator, ACTS-YEN, MEU, Coordinator	Present
32.	Dr. Bhagya Sharma	Asst. Director, Centre for Environmental Studies	Present
33.	Dr. Ashwini Shetty	Asst. Professor, Dept. of Anatomy, YMC	Present
34.	Dr. Vidya Bhat	Professor, Dept. of Prosthodontics, YDC	Present
35.	Dr. Sudheendra Prabhu	Professor, Dept. of Oral Pathology, YDC	Present
36.	Dr. Mallika Shetty	Reader, Dept. of Prosthodontics, YDC (Asst. Controller of Examinations, YU)	Leave of Absence
37.	Dr. Imran Pasha M	Reader, Dept. of Public Health Dentistry, YDC	Present
38.	Dr. Umarani J.	Professor, YNC	Present
39.	Mrs. Veena Pais	Assoc. Professor, YPC	Present
40.	Dr. Jenita Fernandes	Professor & HoD, Dept. of Organon Medicine, YHMC&H	Present
41.	Dr. Thanusree	Asst. Professor, Dept. of Samhita Siddantha, YAMC	Present
42.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Present
43.	Mr. Sujith Kumar	Physical Director	Present
44.	Dr. Mamatha	Chief Librarian	Present
45.	Mr. Parameshwar R Hegde	JRF, Dept. of Dermatology & Yenepoya Research Centre	Present
46.	Ms. Indulekha Menon K V	Student Rep., YMC	Absent
47.	Ms. Arya Raju	Student Rep., YDC	Present
48.	Ms. Shalom Suresh	Student Rep., YNC	Absent
49.	Ms. Fathimath Ramseena	Student Rep., YPC	Absent
50.	Ms. Ashiya Najfath	Student Rep., YPCRC	Present
51.	Ms. Soniya P	Student Rep., YHMC&H	Present
52.	Ms. Gayathri K K Anil Kumar	Student Rep., YAMC	Present
53.	Ms. Fathima Afrida	Student Rep., YIASCM	Present
54.	Dr. Arun A. B	Professor, Dy. Director, QAC & Co-ordinator, IQAC	Present
<u>Special Invitees</u>			
55.	Dr. B.H Sripathi Rao	Pro-Vice-Chancellor	Present
56.	Dr. K.R. Chandrashekar	Advisor	Present


Dr. Gangadhara Somayaji K.S.
 Registrar
 Yenepoya (Deemed to be University)
 University Road, Deralakatte
 Mangalore- 575 016, Karnataka

The Pro-Vice Chancellor welcomed the members and introduced Dr. Sripathi Rao, who has taken charge as a Pro-Vice Chancellor of the University and the external member Prof. K Kunhi Krishnan.

The following agenda were discussed.

1. To approve the minutes of the 18th IQAC meeting held on 11th September 2019.

The minutes of the 18th IQAC meeting held on 11th September 2019 were read and approved.

2. To consider the Action taken report of the 18th IQAC meeting held on 11th September 2019.

The Action taken report of the 18th IQAC meeting held on 11th September 2019 was approved.

The Committee placed on record its appreciation to Dr. Aswini Dutt, Professor and HoD, Department of Physiology and Mr. Rajesh Karkera for their commendable work in implementing the OBE by training the faculty of all the constituent colleges in the University and mapping the students for OBE under the OBE scheme (with detailed analytics through the INPODS software).

3. To consider the Annual Quality Assurance Report for the year 2018-2019.

Members were provided with a copy of the draft AQAR for the year 2018-19, by the Office of the IQAC and 25th February 2020 was specified as the last date to transmit back the corrections/additions if any to IQAC in order to enable them to submit the final AQAR online to NAAC.

The Committee and the external member placed on record the appreciation for the timely completion of the AQAR and the efforts put in by the IQAC Coordinator and his team.

4. Preparation for AAA scheduled on 27th and 28th March 2020.

The Committee reviewed the progress made towards the AAA and suggested that internal members who were trained as NAAC assessors may be included in the Committee for the AAA. The external member suggested to include 2 or 3 more additional external members into the panel in the discipline of Arts, Science, Commerce and Management and other relevant expertise pertaining to the course/department that are not under any constituent colleges. The Registrar will notify the AAA Committee considering all the suggestions made by the Committee.

The format for the data collection and presentation will be circulated by IQAC well in advance so as to enable the departments to prepare for the audit, scheduled for 27th and 28th of March. The external member advised that the days to conduct the audit may be extended for a day more in order to achieve comprehensive auditing, if need be.

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Derlakatte
Mangalore-575 018, Karnataka

5. Any other matter :

IQAC Coordinator drew the attention of the members about the requirement of documents that need to be complied and kept ready in another six months.

- a) Updating of the website – Department/Centre/Colleges/University.
- b) Strategic plan of the University.
- c) Compliance of the Quality Mandate.
- d) Compliance of the recommendations for Quality enhancement of the Institution given by NAAC Peer team vide report dated 4th November 2015.
- e) Amended MoA as per UGC 2019 Regulations.
- f) Updated Byelaws
- g) Future plans

The meeting concluded with vote of thanks.




Dr. Arun Bhagwath
IQAC Coordinator

Dr. Arun Bhagwath
Dy. Director
Quality Assessment & Compliance

Cc to:

1. Office of the Hon`ble Chancellor
2. Office of the Vice Chancellor
3. Office of the Registrar
4. Dept. of IT (with a request to upload the soft copy on webpage of the IQAC)
5. Members Concerned
6. For file

ATTESTED




Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

Minutes of the 18th IQAC Meeting held on 11th September 2019 at 11.00 AM in the IQAC

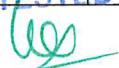
Board Room (Second Floor), Yenepoya Medical College

	Name	Designation	Signature
1.	Dr. M. Vijayakumar	Vice Chancellor	Present
2.	Prof. (Dr). C.V.Raghuveer	Pro Vice-Chancellor	Leave of Absence
3.	Dr. Gangadhara Somayaji	Registrar	Present
4.	Dr. Nandish B T	Controller of Examinations	Present
5.	Mr. Mahammad Bava	Finance Officer	Present
6.	Prof. M. Abdul Rahiman	Former VC of Kannur & Calicut Universities	Present
7.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut University	Present
8.	Dr. Rouchelle Charmaine Tellis	Asst. Registrar	Present
9.	Dr. Haziell Diana Jenifer	Asst. Registrar	Present
10.	Dr. M.S. Moosabba	Principal, Yenepoya Medical College	Present
11.	Dr. B. H. Sripathi Rao	Principal, Yenepoya Dental College	Absent
12.	Dr. Leena K C	Principal, Yenepoya Nursing College	Present
13.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	Present
14.	Dr.Mohammed Gulzer A	Principal, Yenepoya Pharmacy College & Research Centre	Present
15.	Dr Parvathavardini G	Principal, Yenepoya Arts, Science, Commerce & Management College	Present
16.	Dr. Vivekanand V Vernekar	Principal, Yenepoya Homeopathy College & Hospital	Present
17.	Dr. S G Prasanna Aithal	Principal, Yenepoya Ayurveda College	Absent
18.	Dr. S.Padmanabha	Medical Supdt, YMCH	Absent
19.	Mr. Kurshid Y	Director, Store & Purchase, YU	Absent
20.	Mr. Yenepoya Javeed	Director-Operations, YSH, Mangalore	Absent
21.	Dr. Sham S. Bhat	Vice Principal, Yenepoya Dental College	Present
22.	Dr. K. K. Achary	Professor, Biostatics, YRC	Absent
23.	Dr. Rekha P. D	Dy. Director, YRC	Present
24.	Dr. Prabha Adhikari M.R.	HoD, Dept. of General Medicine, YMC	Absent


Dr.Gangadhara Somayaji K.S.
 Registrar
 Yenepoya(Deemed to be University)
 University Road, Deralakatte
 Mangalore-575 018, Karnataka

25.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine,	Present
26.	Dr. Vina Vaswani	HoD & Professor, Dept. of Forensic Medicine, YMC	Leave of absence
27.	Dr. Abhay Nirgude	HoD, Dept. of Community Medicine, YMC	Present
28.	Dr. Vijayalakshmi S	HoD & Professor, Dept. of E.N.T, YMC	Present
29.	Dr. Ashwini Dutt	Professor & HoD, Dept. of Physiology, YMC	Present
30.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	Present
31.	Dr. Rashmi Jain	Co-ordinator, ACTS-YEN	Present
32.	Dr. Bhagya Sharma	Asst. Director, Centre for Environmental Studies	Present
33.	Dr. Ashwini Shetty	Asst. Professor, Dept. of Anatomy, YMC	Present
34.	Dr. Vidya Bhat	Professor, Dept. of Prosthodontics, YDC	Present
35.	Dr. Sudheendra Prabhu	Reader, Dept. of Oral Pathology, YDC	Present
36.	Dr. Mallika Shetty	Reader, Dept. of Prosthodontics, YDC (Asst. Controller of Examinations, YU)	Present
37.	Dr. Imran Pasha M	Lecturer, Dept. of Public Health Dentistry, YDC (Alumni)	Present
38.	Dr. Umarani J.	Professor, YNC	Present
39.	Mrs. Veena Pais	Assoc. Professor, YPC	Present
40.	Dr. Jenita Fernandes	Professor & HoD, Dept. of Organon Medicine, YHMC&H	Present
41.	Dr. Thanusree	Asst. Professor, Dept. of Samhita Siddantha, YAMC	Present
42.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Present
43.	Mr. Sujith	Physical Director	Absent
44.	Mrs. Mamatha	Chief Librarian	Present
45.	Mr. Parameshwar R Hegde	JRF, Dept. of Dermatology & Yenepoya Research Centre	Absent
46.	Ms. Indulekha Menon K V	Student Rep, YMC	Absent
47.	Ms. Arya Raju	Student Rep, YDC	Absent
48.	Ms. Shalom Suresh	Student Rep, YNC	Present
49.	Ms. Fathimath Ramseena	Student Rep, YPC	Absent
50.	Ms. Ashiya Najfath	Student Rep, YPCRC	Absent

ATTESTED


Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

51.	Ms. Soniya P	Student Rep, YHMC&H	Absent
52.	Ms. Gayathri K K AnilKumar	Student Rep, YAMC	Absent
53.	Ms. Fathima Afrida	Student Rep, YIASCM	Absent
54.	Dr. Arun A. B	Professor, Dy. Director, QAC & Co-ordinator, IQAC	Present
55.	Mr.Kushalappa Gowda	Yoga, JRF	Present
56.	Dr.K R Chandrashekhar	YRC	Present
<u>Special Invitee</u>			
57.	Dr. Akhter Husain	Additional Principal, YDC	Present

1. To approve the minutes of the 17th IQAC meeting held on 16th April 2019.

The minutes of the 17th IQAC meeting held on 16th April 2019 were read and approved.

2. To consider the Action taken report of the 17th IQAC meeting held on 16th April 2019.

The Action taken report of the 17th IQAC meeting held on 16th April 2019 was noted as per the Annexure attached herewith.

3. To discuss on Public Notice from UGC reference F. No.1-12/2018(QIP-Quality Research) dated 31st July 2019:-

- a) Improving the quality of Research by Faculty and Creation of New Knowledge and Strategies for improving Research Centre
- b) Proposed UGC (Minimum Standards and Procedures for Award of M.Phil/Ph.D degrees) Regulations.

The letter from UGC was noted and resolved to take up the matter at the statutory bodies.

4. **To take note of the revised NAAC Manual for Health Science Universities updated as on 25th July 2019 by NAAC:-**

The Changes made after 24/01/2019 to the NAAC manual for Health Science Universities were taken note of and resolved to circulate the revised NAAC manual to the constituent colleges for implementation.

Status of AQAR 2018-19: The formats have been sent to the constituent Colleges/Departments/Centres for compliance. On


Dr.Gangadhara Somayaji K.S.
 Registrar
 Yenepoya(Deemed to be University)
 University Road, Deralakatte
 Mangalore-575 018, Karnataka

receipt of the information the same will be compiled and placed in the next meeting for approval.

5. **Establishment of Centres:-**

a) **Proposal for Establishment of Publication and Research Integrity Division (PRIDE) :-**

Resolved to approve and forward the proposal of the Establishment of Publication and Research Integrity Division (PRIDE) to the Statutory Body for approval.(Refer Annexure No.1).

b) **Proposal for Establishment of Centre for Yoga:** The proposal for the establishment of Centre for Yoga was accepted with a suggestion to rename the title in order to make it more feasible and forward the same for approval to the Statutory Body.(Refer Annexure No.2)

6. **Proposal for Research Incubation & NIRF Consultancy:** The members discussed on the proposal and resolved to take up the same for implementation from the academic year 2019-2020 to all the Undergraduate students of the constituent colleges from 2nd year onwards. The implementation plan is enclosed. (Refer Annexure No.3).

7. **Status of the Yenepoya Centre for Innovation, Incubation and Entrepreneurship:**

The status report on the appointment of staff and the list of activities on start ups, projects that were taken up by the Centre for Innovation 2019 was taken note of along with the draft startup policy document. The details of the projects secured and awaited were furnished with the total value of each of the project. The members complimented for the attempts and progress made in securing the projects worth Rs. 4.5 crores.

It was proposed to forward the draft start-up policy to the Board of Management for approval (Refer Annexure No.4).

8. **Institution Innovation Cell (IIC):** The circular on reconstitution of the Institution Innovation Cell was taken note of along with the list of activities conducted by the IIC.(Refer Annexure No.5)

9. **Status of Alumni placements:** The members took note of the compiled data on the status of the Alumni employment and alumni progression to Higher studies for the last five years (2014-15 to 2018-19) and appreciated the efforts made in this regard. (Refer Annexure No.6)

ATTESTED




Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

10. **Status of the various policies as per the revised NAAC Manual:** The draft policies relating to Reservation policy, Hostel policy, Library policy, Information Technology policy, Start up policy, Intellectual Property policy, Policy for Maintenance and Utilization of Physical, Academic and Support facilities were noted.

The members suggested that the pending policy on Sports and HR be prepared and placed for approval in the Statutory Bodies as per the organizational chart.

The meeting concluded with vote of thanks.


Dr. Arun Bhagwath
Dy. Director
Quality Assessment & Compliance

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

**Minutes of the IQAC
Meeting
2018-19**



YENEPOYA

(DEEMED TO BE UNIVERSITY)

Recognized under Sec. 3(A) of the UGC Act 1956

Accredited by NAAC with 'A' Grade

Minutes of the 17th IQAC Meeting held on Tuesday, 16th April 2019 at 11:00 AM in the IQAC Board Room (Second Floor) of the Yenepoya Medical College.

Members:

Sl. No	Name	Designation	Position	Present/ Absent
1.	Dr. M. Vijayakumar	Vice Chancellor	Chairman	Present
2.	Dr. Gangadhara Somayaji	Registrar	Member	Present
3.	Dr. Nandish B T	Controller of Examinations	Member	Present
4.	Mr. Farhaad Y	Director (R & F)	Member	Absent
5.	Mr. Mahammad Bava	Finance Officer	Member	Present
6.	Prof. M. Abdul Rahiman	Former VC of Kannur & Calicut Universities	Member	Present
7.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut University	Member	Present
8.	Dr. M. S. Moosabba	Principal, Yenepoya Medical College	Member	Absent
9.	Dr. B. H. Sripathi Rao	Principal, Yenepoya Dental College	Member	Present
10.	Dr. Leena K C	Principal, Yenepoya Nursing College	Member	Present
11.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	Member	Present
12.	Mr. Kurshid Y	Director, Stores & Purchase, YU	Member	Absent
13.	Mr. Yenepoya Javeed	Director-Operations, YSH, Mangalore	Member	Absent
14.	Dr. K. K. Achary	Professor, Biostatistics, YRC	Member	Present
15.	Dr. Sham S. Bhat	Vice Principal, YDC	Member	Present
16.	Dr. Rekha P. D	Dy. Director, YRC	Member	Present
17.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine, YMC	Member	Present
18.	Dr. Vina Vaswani	Professor & HoD, Dept. of Forensic Medicine, YMC	Member	Present
19.	Dr. Vijayalakshmi. S	Professor, Dept. of E.N.T, YMC	Member	Present
20.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	Member	Absent
21.	Dr. Ashwini Dutt	Professor & HoD, Dept. of Physiology, YMC	Member	Present
22.	Dr. Ashwini Shetty	Asst. Professor, Dept. of Anatomy, YMC	Member	Present
23.	Dr. Sudheendra Prabhu	Reader, Dept. of Oral Pathology, YDC	Member	Present
24.	Dr. Mallika Shetty	Reader, Dept. of Prosthodontics, YDC	Member	Present
25.	Mrs. Veena Pais	Assoc. Professor, YPC	Member	Present
26.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Member	Present
27.	Mr. Parameshwar R Hegde	JRF, Yenepoya Research Centre	Member	Present
28.	Ms. Mufida Munawar	Student Rep.	Member	Absent
29.	Ms. Nusaiba	Student Rep.	Member	Absent
30.	Ms. Muthulakshmi P Uthaman	Student Rep.	Member	Absent
31.	Mr. Sahaluddeen Ahammed K	Student Rep.	Member	Absent
32.	Dr. Arun A. B	Co-ordinator, IQAC & NAAC Steering Committee	Co-ordinator	Present

Dr. Gangadhara Somayaji K.S.

Registrar

Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

Special Invitees				
33.	Prof. (Dr.) C.V. Raghuvver	Pro Vice-Chancellor	Invitee	Present
34.	Dr. Mohammed Gulzer A	Principal, Yenepoya Pharmacy College & Research Centre.	Invitee	Present
35.	Dr. Parvadhavardini G	Principal, Yenepoya Arts, Science, Commerce & Management	Invitee	Present
36.	Dr. Vivekanand. V. Vernekar	Dean, Yenepoya Homeopathy College	Invitee	Present
37.	Dr. S G Prasanna Aithal	Dean, Yenepoya Ayurveda College	Invitee	Absent
38.	Dr. S Padmanabha	Chief Operating Officer, YMCH	Invitee	Present
39.	Dr. Abhay Nirgude	HoD, Dept. of Community Medicine, YMC	Invitee	Present
40.	Dr. Prabha Adhikari M.R.	HoD, Dept. of General Medicine, YMC	Invitee	Present
41.	Dr. Vidya Bhat	Professor, Dept. of Prosthodontics, YDC	Invitee	Present
42.	Dr. Imran Pasha M	Lecturer, Dept. of Public Health Dentistry, YDC	Invitee	Absent
43.	Dr. Umarani J.	Professor, Yenepoya Nursing College	Invitee	Present
44.	Dr. Rashmi Jain	Co-ordinator, ACTS-YEN	Invitee	Absent
45.	Dr. Bhagya Sharma	Asst. Director, Centre for Environmental Studies	Invitee	Present
46.	Mrs.Sujith	Physical Director	Invitee	Present
47.	Dr. Mamatha	Chief Librarian	Invitee	Present
48.	Dr. Jenita Fernandes	Prof. & HoD, Dept. of Organon Medicine, YHMC&H	Invitee	Present
49.	Dr. Shubada	Prof. & HoD, Dept. of Shareera Rachana, YAMC	Invitee	Present
50.	Dr. Thanusree	Asst. Professor, Dept. of Samhita Siddantha, YAMC	Invitee	Present

The Vice Chancellor welcomed all the members present. He informed the members that our University stands in the 95th place in NIRF ranking. He also informed that a Company under Section 8 of the Companies Act has been formed by name “Yenepoya Foundation for Technology Incubation” to facilitate start-ups in the campus and carry on the activities relating to Innovation and Incubation.

The following agenda were discussed.

1. Minutes of the 16th IQAC meeting held on 19th November 2018.

Read and Approved.

2. Action taken report of the 16th IQAC meeting held on 19th November 2018.

Took note of the action taken report. No pending action.

3. Progress on the In-Pods software Outcome Based Education (OBE).

The results of the pilot study which included departments of Anatomy, Physiology and Biochemistry were presented by Dr. Ashwini Dutt, Professor and HOD, Department of Physiology and it was resolved to extend the study to other departments and other constituent colleges also. Some of the observations made will be discussed thread bare with the vendor before implementation in a separate meeting that is scheduled for 9th of May 2019.

ATTESTED



Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

4. **Progress on the KRAMAH Software for Auditing and preparing template for NAAC Scoring.**

Kramah software for auditing and NAAC scoring was implemented in three colleges and initial training has been imparted to the college coordinators, criterion coordinators and department coordinators of three colleges. The data uploading for the year 2017-2018 will be evaluated in the second round. The format for the University will also be implemented once the data collection from the Department/Sections has reached satisfactory levels. The result of the pilot study will be made available by 15th June 2019 and the progress made in this regard will be appraised during the next meeting.

5. **Establishment of Centres:-**

- a) **Centre for International Relations:** The draft proposal was placed before the members for discussion. The external member was of the view that the Centre for International Relations be renamed as Office of International Relations in order to avoid confusion in the stake holders mind regarding the functioning of the centre in terms of services.
- b) **Centre for Personal and Professional Development:** The draft proposal was placed for discussions. The external member proposed that the vision mission of the Centre may be taken into consideration outlining training, team building and collaborations. He suggested to rename the English lab as Communication lab and that a team could visit some Centers to have a firsthand experience regarding the working of such Centers.

It was resolved by the Committee to implement the recommendations of the external member before submitting the final proposal to the Board of Management.

6. **Status of ranking of our University with:**

- a) **National Institutional Ranking Framework (NIRF):** It was brought to the notice of the members that our University was ranked 95 and that a Committee needs to be formed to carry out the detailed analysis of the parameters wherein the Institution has scored low (Research and public perception).

The University will notify a committee to work on the detailed analysis regarding implementation of new initiatives and improve the existing mechanism in those parameters.

It was stressed that efforts need to be made to improve on Research and Public Perception where we have lost substantially in scoring.

- b) **Atal Ranking of Institutions on Innovation (AIIRA):** Only five institutions have been awarded ranking this year. The University was not among the five but it has been proposed to identify and constitute a team of faculty to work on the parameters and implement new programs and suggest a road map for achieving targets and better the ranking in coming years.

ATTESTED


Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka

7. Proposal to conduct a workshop for the non teaching staff on “Administration Reforms and e-governance in Higher Education Institutions” (Human Resource, Administration & Finance and Academic & Evaluation):

The proposal for conducting a workshop for non teaching staff was approved. The same may be carried out in the workshop mode to provide hands on training to the non teaching staff and spread across three days by making use of the e-learning centre where 40 computers can be made available for hands on training.

8. Status of the identified gaps on NAAC key indicators and suggest methods for implementation.

The status report was placed before the Committee and it was resolved to deliberate this report in detail over the next one month.

Necessary action to be taken will be outlined by the Vice Chancellor through a series of interaction meetings before implementation.

9. Implementation of the Feedback forms based on the revised NAAC Manual for Health Sciences Universities.

It was brought to the notice of the members that the feedback forms in line with the revised NAAC manual have been developed, reviewed and hosted in the website with effect from 1st April 2019 for implementation by contacting the IT department.

The Vice Chancellor authorized the Dy. Director, IT to contact the individual departments of all colleges, constitute a task force to implement and evaluate the same as per the organogram outlined. In case there is a difficulty to implement, the same may be brought to the notice of the Vice Chancellor.

10. To take note of UGC letter D.O.F.No.18-33(Kerala)/2018(L) dated 12th March 2019 in respect of clause 6.0.11 of UGC (Minimum Qualification for Appointment of Teachers & Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education)Regulation, 2010.


It was resolved to implement the contents of the UGC letter on minimum qualification for appointment of Teachers and other Academic staff in all the branches apart from the branches that are under the statutory councils. For the branches under statutory councils the same may be as per the minimum standard requirement of the respective statutory body.

11. Any other matter:-

Report on the various sessions regarding NAAC accreditation conducted to the staff of Homeopathy and Ayurveda colleges in month of December 2018 and January 2019 was discussed.

The Committee resolved to conduct more such sessions on the parameters and metrics whenever needed in these colleges. The Committee also recommended implementing the same in Yenepoya Institute of Arts, Science, Commerce and Management (YIASCM) in next few weeks.

ATTESTED



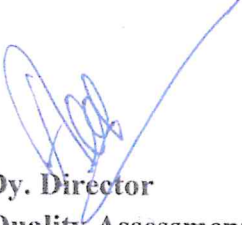
Dr.Gangadhara Somayaji K.S.
Registrar

Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

12. Conduct of Academic and Administrative Audit (AAA) and initiation of follow up action:-

It was resolved to conduct the AAA audit for the year 2019 in the month of August 2019. Members for the audit team to be selected by the Vice Chancellor and Mr. Abdul Rahiman. Detailed time table for the auditing process to be outlined in due course.

The Vice Chancellor stressed on the members to see that the job is done.


Dy. Director
Quality Assessment and Compliance

Dr. Arun Bhagwath
Dy. Director
Quality Assessment & Compliance

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka



YENEPOYA

(DEEMED TO BE UNIVERSITY)
Recognized under Sec. 3(A) of the UGC Act 1956
Accredited by NAAC with 'A' Grade

**Minutes of the 16th IQAC Meeting held on Monday, 19th November 2018 at 11:30 AM
in the IQAC Board Room (Second Floor) of the Yenepoya Medical College.**

Members:

Sl. No	Name	Designation	Position	Present/ Absent
1.	Dr. M. Vijayakumar	Vice Chancellor	Chairman	Present
2.	Prof. (Dr). C. V Raghuv eer	Pro Vice Chancellor	Members	Present
3.	Dr. Gangadhara Somayaji	Registrar	Member	Present
4.	Dr. Nandish B T	Controller of Examinations	Member	Present
5.	Mr. Farhaad Y	Director (R & F)	Member	Absent
6.	Mr. Mahammad Bava	Finance Officer	Member	Absent
7.	Prof. M. Abdul Rahiman	Former VC of Kannur & Calicut Universities	Member	Present
8.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut University	Member	Present
9.	Dr. M.S Moosabba	Principal, Yenepoya Medical College	Member	Present
10.	Dr. B. H. Sripathi Rao	Principal, Yenepoya Dental College	Member	Absent
11.	Dr. Leena K C	Principal, Yenepoya Nursing College	Member	Present
12.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	Member	Present
13.	Mr. Kurshid Y	Director, Store & Purchase, YU	Member	Absent
14.	Mr. Yenepoya Javeed	Director-Operations, YSH, Mangalore	Member	Absent
15.	Dr. Sham S. Bhat	Vice Principal, YDC	Member	Present
16.	Dr. K. K. Achary	Professor, Biostatistics, YRC	Member	Absent
17.	Dr. Rekha P. D	Dy. Director, YRC	Member	Present
18.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine, YMC	Member	Absent
19.	Dr. Vina Vaswani	HoD, Dept. of Forensic Medicine, YMC	Member	Leave of absence
20.	Dr. Vijayalakshmi. S	Assoc. Professor, Dept. of E.N.T, YMC	Member	Present
21.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	Member	Absent
22.	Dr. Ashwini Dutt	Assoc. Professor, Dept. of Physiology, YMC	Member	Present
23.	Dr. Ashwini Shetty	Assoc. Professor, Dept. of Anatomy, YMC	Member	Present
24.	Dr. Mallika Shetty	Reader, Dept. of Prosthodontics, YDC	Member	Present
25.	Dr. Sudheendra Prabhu	Reader, Dept. of Oral Pathology, YDC	Member	Present
26.	Mrs. Veena Pais	Assoc. Professor, YPC	Member	Present
27.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Member	Present
28.	Mr. Parameshwar R Hegde	JRF, Yenepoya Research Centre	Member	Absent

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

29.	Ms. Mufida Munawar	Student Rep.	Member	Present
30.	Ms. Nusaiba	Student Rep.	Member	Absent
31.	Ms. Muthulakshmi P	Student Rep.	Member	Present
32.	Mr. Sahaluddeen Ahammed	Student Rep.	Member	Present
33.	Dr. Arun A. B	Co-ordinator, IQAC & NAAC Steering Committee	Coordinator	Present
34.	Dr. Mohammed Gulzer A	Principal Yenepoya Pharmacy College & Research Centre.	Invitee	Present
35.	Dr. Meena J Panikker	Principal, Yenepoya Arts, Science, Commerce & Management	Invitee	Present
36.	Dr. Vivekanand. V. Vernekar	Dean, Yenepoya Homeopathy College	Invitee	Present
37.	Dr. S G Prasanna Aithal For Dr. Thanusree	Dean, Yenepoya Ayurveda College	Invitee	Present
38.	Dr. Muhammad Amin Wani	Chief Operating Officer, YMCH	Invitee	Absent
39.	Dr. Abhay Nirgude	HoD, Dept. of Community Medicine, YMC	Invitee	Present
40.	Dr. Prabha Adhikari M.R.	HoD, Dept. of General Medicine, YMC	Invitee	Absent
41.	Dr. Vidya Bhat	Professor, Dept. of Prosthodontics, YDC	Invitee	Present
42.	Dr. Imran Pasha M	Lecturer, Dept. of Public Health Dentistry, YDC	Invitee	Present
43.	Dr. Umarani J.	Professor, Yenepoya Nursing College	Invitee	Present
44.	Dr. Rashmi Jain	Co-ordinator, ACTS-YEN	Invitee	Present
45.	Dr. Bhagya Sharma	Asst. Director, Centre for Environmental Studies	Invitee	Present
46.	Mrs. Shilpashree	Physical Director	Invitee	Present
47.	Mrs. Mamatha	Chief Librarian	Invitee	Present

The Vice Chancellor welcomed the members present. He welcomed and introduced Dr. Gangadhar Somayaji, Registrar i/c and Dr. Raghuvver, Pro Vice Chancellor as the members of IQAC.

The following agenda were discussed.

- Minutes of the 15th IQAC meeting held on 31st May 2018.**
Read and Approved.
- Action taken report of the 15th IQAC meeting held on 31st May 2018.**
Was taken note. No pending action.
- Discussion on Feedback on the Manual for the Health Science Universities.**
The criterion wise changes and the weightage chart were presented to the members. It was informed that the feedback/suggestions that were discussed in the stake holders meeting held on 30th October 2018 have been compiled and forwarded to NAAC. So

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

also the feedback/suggestions received from EPSI were tabled for the information of the members.

4. Discussion on Annual Quality Assurance Report (AQAR) Format.

The members were informed that that we are required to submit the AQAR before 31st December 2018 in the old format for the academic year July 2017 to June 2018. From next year onwards we will have to adhere to the new format. Dr. Arun informed that the format would be circulated to the concerned seeking information.

5. Discussion on in-Pods software Outcome Based Education (OBE):-

The members felt that assessment of outcome based education is currently carried out discreetly without a detailed procedure. The proposed software might reduce the manual time and complexity involved in the manual assessment of OBE. The software also provides valued inputs in terms of teacher assessment also. All the currently available courses outcome, programme outcomes and question bank preparation will be re-oriented to feed the assessment criterion proposed in the software. It was resolved to adopt this software in three departments each in the first year and piloted from two Colleges i.e Dental and Medical.

Dr. Abhay Nirgude – Chairman, CHPE; Dr. Rashmi Jain - Chairman, MEU; Dr. Ashwin Dutt; Dr.Sudeendra Prabhu will co-ordinate this effort and will initiate the pilot project in consultation with respective Deans and Faculty.

6. Discussion on KRAMAH Software for Auditing and preparing template for NAAC Scoring.

The advantages and importance of adopting such software was deliberated in detail and members resolved that they will adopt this software. The external member has cautioned that this exercise can be in a pilot mode and the same should not be outsourced for a third party.

7. Discussion regarding QS audit:

It was resolved to go in for QS I-Guage auditing which might help in SWOC analysis and also contribute to the increase in the public perception and credibility among students and parents. The auditing may be carried out during early 2019.

ATTESTED

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka

8. **SWOC analysis of the data provided by constituent colleges.**

The auditing of SWOC analysis was presented (criterion wise and metric wise). It was resolved to have a series of meetings with college co-ordinators and Deans from 26th November 2018 onwards to deliberate on the gaps and improve the existing metrics and prepare a strategy document which outlines the detailed actions approved for overcoming the deficiencies. The Vice Chancellor has assured that this matter would be taken up with and appropriate decision making bodies for further approvals and planning

9. **Any other matter:-**

- a) The proposal of setting up Yenepoya Centre for Innovation, Incubation and Entrepreneurship was approved and the detailed proposal will be placed before the next Board of Management meeting.
- b) Registration with Atal Ranking of Institutions on Innovation Achievements (ARIIA) - Yenepoya (Deemed to be University): It was informed that University and individual colleges have registered for the Atal Ranking of Institutions. Steps have been initiated to register the Innovation Council before 20th November 2018.

The meeting ended with thanking the chair.



Dr. Arun A.B.
Co-ordinator, IQAC
Dr. Arun Bhagwath
Dy. Director
Quality Assessment & Compliance

Cc to:

1. Office of the Hon'ble Chancellor
2. Office of the Vice Chancellor
3. Office of the Registrar (for necessary action)
4. Dept. of IT (with a request to upload the soft copy on webpage of the IQAC)
5. Members Concerned
6. For file



Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka



YENEPOYA

(DEEMED TO BE UNIVERSITY)
Recognized under Sec. 3(A) of the UGC Act 1956
Accredited by NAAC with 'A' Grade

Minutes of the 15th IQAC Meeting held on Thursday, 31st May 2018 at 11:30 AM in the IQAC Board Room (Second Floor) of the Yenepoya Medical College.

Members:

Sl. No	Name	Designation	Position	Present/ Absent
1.	Dr. M. Vijayakumar	Vice Chancellor	Chairman	Absent
2.	Dr. G. Shreekumar Menon	Registrar	Member	Present
3.	Dr. Nandish B T	Controller of Examinations	Member	Present
4.	Mr. Farhaad Y	Director (R & F)	Member	Absent
5.	Mr. Mahammad Bava	Finance Officer	Member	Present
6.	Prof. M. Abdul Rahiman	Former VC of Kannur & Calicut Universities	Member	Present
7.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut University	Member	Present
8.	Dr. Ghulam Jeelani Qadiri	Principal, Yenepoya Medical College	Member	Present
9.	Dr. B. H. Sripathi Rao	Principal, Yenepoya Dental College	Member	Absent
10.	Dr. Leena K C	Principal, Yenepoya Nursing College	Member	Present
11.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	Member	Present
12.	Mr. Kurshid Y	Director, Store & Purchase, YU	Member	Absent
13.	Mr. Yenepoya Javeed	Director-Operations, YSH, Mangalore	Member	Absent
14.	Dr. K. K. Achary	Professor, Biostatistics, YRC	Member	Absent
15.	Dr. Sham S. Bhat	Vice Principal, YDC	Member	Absent
16.	Dr. Rekha P. D	Dy. Director, YRC	Member	Absent
17.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine, YMC	Member	Absent
18.	Dr. Vina Vaswani	HoD, Dept. of Forensic Medicine, YMC	Member	Absent
19.	Dr. Vijayalakshmi. S	Assoc. Professor, Dept. of E.N.T, YMC	Member	Present
20.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	Member	Absent
21.	Dr. Ashwini Dutt	Assoc. Professor, Dept. of Physiology, YMC	Member	Present
22.	Dr. Ashwini Shetty	Assoc. Professor, Dept. of Anatomy, YMC	Member	Absent
23.	Dr. Mallika Shetty	Reader, Dept. of Prosthodontics, YDC	Member	Present
24.	Dr. Sudheendra Prabhu	Reader, Dept. of Oral Pathology, YDC	Member	Absent
25.	Mrs. Veena Pais	Assoc. Professor, YPC	Member	Absent
26.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Member	Present
27.	Mr. Parameshwar R Hegde	JRF, Yenepoya Research Centre	Member	Present
28.	Ms. Mufida Munawar	Student Rep.	Member	Absent
29.	Ms. Nusaiba	Student Rep.	Member	Present
30.	Ms. Muthulakshmi P Uthaman	Student Rep.	Member	Present
31.	Mr. Sahaluddeen Ahammed K	Student Rep.	Member	Present
32.	Dr. Arun A. B	Co-ordinator, IQAC & NAAC Steering Committee	Co-ordinator	Present
33.	Dr. Mohammed Gulzer A	Principal Yenepoya Pharmacy College & Research Centre.	Invitee	Present
34.	Dr. Joby E C	Principal, Yenepoya Arts, Science, Commerce & Management	Invitee	Present

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

35.	Dr. Vivekanand. V. Vernekar	Dean, Yenepoya Homeopathy College	Invitee	Present
36.	Dr. S G Prasanna Aithal	Dean, Yenepoya Ayurveda College	Invitee	Absent
37.	Dr. Muhammad Amin Wani	Chief Operating Officer, YMCH	Invitee	Absent
38.	Dr. Abhay Nirgude	HoD, Dept. of Community Medicine, YMC	Invitee	Present
39.	Dr. Prabha Adhikari M.R.	HoD, Dept. of General Medicine, YMC	Invitee	Absent
40.	Dr. Vidya Bhat	Professor, Dept. of Prosthodontics, YDC	Invitee	Present
41.	Dr. Imran Pasha M	Lecturer, Dept. of Public Health Dentistry, YDC	Invitee	Absent
42.	Dr. Umarani J.	Professor, Yenepoya Nursing College	Invitee	Present
43.	Dr. Rashmi Jain	Co-ordinator, ACTS-YEN	Invitee	Present
44.	Dr. Bhagya Sharma	Asst. Director, Centre for Environmental Studies	Invitee	Present
45.	Mr. Suresh	Physical Director	Invitee	Absent
46.	Mrs. Mamatha	Chief Librarian	Invitee	Present
47.	Dr. Manodeep Chakraborty	Associate Professor Yenepoya Pharmacy College	Invitee	Present

The following agenda were discussed.

1. Minutes of the 14th IQAC meeting held on 26th February 2018.

Read and Approved.

2. Action taken report of the 14th IQAC meeting held on 26th February 2018.

Read and Approved.

3. Key parameters in new methodology with score above 15 points

It was resolved to deliberate and develop suitable strategies by organizing the college wise (criteria wise) coordinators meeting, within next two months. All the necessary statutory approvals will be taken in a time bound manner.

A detailed criterion wise report on SWOC analysis will be placed before the next IQAC meeting.

4. Status of the Annual Report – 2017-18

It was resolved to notify the Annual Report Committee for the year 2017-18 by the University. The finalized Annual Report will be made available by the next IQAC meeting.

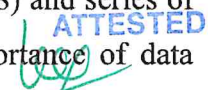
5. Approval of the new data collection format

Approved

The same will be circulated among the departments for the collection of data from June 2018. Further the detailed report with annexures will be collected from all the departments once in every three months.

6. Planning for collection and submission of data for revised NAAC methodology

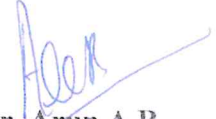
For the data collection, three workshops (Teaching & Non-teaching) have been organized (29th March 2018, 3rd May 2018 and 16th, 17th & 19th May 2018) and series of workshops have been planned for the next two months regarding importance of data


Dr. Gangadhara Somayaji K.S.
 Registrar
 Yenepoya (Deemed to be University)
 University Road, Derlakatte
 Mangalore-575 018, Karnataka

Internal Quality Assurance Cell -YU

collection and analysis at source. At the end of each year, data will be collated in the NAAC SSR format. The SWOC analysis will be carried out annually and the same will be placed before the concerned committees and auditors for review.

The meeting ended with thanking the chair.



Dr. Arun A.B.
Co-ordinator, IQAC
Co-ordinator - NAAC
YU, Deralakatte, Mangalore

Cc to:

1. Office of the Hon'ble Chancellor
2. Office of the Vice Chancellor
3. Office of the Registrar (for necessary action)
4. Dept. of IT (with a request to upload the soft copy on webpage of the IQAC)
5. Members Concerned
6. For file

Office of the NAAC Co-ordinator
No. <u>YU/IQAC/24/2018</u>
Received on.....
Despatched on <u>09.06.18</u>

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka



Minutes of the 14th IQAC Meeting held on Thursday, 26th February 2018 at 11:30 AM in the IQAC Board Room (Second Floor) of the Yenepoya Medical College.

Members:

Sl. No	Name	Designation	Position	Present/ Absent
1.	Dr. M. Vijayakumar	Vice Chancellor	Chairman	Absent
2.	Dr. G. Shreekumar Menon	Registrar	Member	Present
3.	Dr. Nandish B T	Controller of Examinations	Member	Present
4.	Mr. Farhaad Y	Director (R & F)	Member	Absent
5.	Mr. Mohammed Bawa	Finance Officer	Member	Present
6.	Prof. M. Abdul Rahiman	Former VC of Kannur & Calicut Universities	Member	Present
7.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut	Member	Present
8.	Dr. Ghulam Jeelani Qadiri	Principal, Yenepoya Medical College	Member	Present
9.	Dr. B. H. Sripathi Rao	Principal, Yenepoya Dental College	Member	Absent
10.	Dr. Leena K C	Principal, Yenepoya Nursing College	Member	Present
11.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	Member	Present
12.	Mr. Kurshid Y	Director, Store & Purchase, YU	Member	Absent
13.	Mr. Yenepoya Javeed	Director-Operations, YSH, Mangalore	Member	Absent
14.	Dr. K. K. Achary	Professor, Biostatistics, YRC	Member	Absent
15.	Dr. Sham S. Bhat	Vice Principal, YDC	Member	Absent
16.	Dr. Rekha P. D	Dy. Director, YRC	Member	Present
17.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine, YMC	Member	Present
18.	Dr. Vina Vaswani	HoD, Dept. of Forensic Medicine, YMC	Member	Present
19.	Dr. Vijayalaxmi	Assoc. Professor, Dept. of E.N.T, YMC	Member	Present
20.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	Member	Absent
21.	Dr. Ashwini Dutt	Assoc. Professor, Dept. of Physiology, YMC	Member	Present
22.	Dr. Ashwini Shetty	Assoc. Professor, Dept. of Anatomy, YMC	Member	Present
23.	Dr. Mallika Shetty	Reader, Dept. of Prosthodontics, YDC	Member	Present
24.	Dr. Sudheendra Prabhu	Reader, Dept. of Oral Pathology, YDC	Member	Present
25.	Mrs. Veena Pais	Assoc. Professor, YPC	Member	Present
26.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Member	Absent
27.	Mr. Parameshwar R Hegde	JRF, Yenepoya Research Centre	Member	Present
28.	Ms. Mufida Munawar	Student Rep.	Member	Absent
29.	Ms. Nusaiba	Student Rep.	Member	Absent
30.	Ms. Muthulakshmi P Uthaman	Student Rep.	Member	Present
31.	Mr. Sahaluddeen Ahammed K	Student Rep.	Member	Present
32.	Dr. Arun A. B	Co-ordinator, IQAC & NAAC Steering Committee	Co-ordinator	Present

33.	Dr. Muhammad Amin Wani	Chief Operating Officer, YMCH	Invite	Absent
34.	Dr. Abhay Nirgude for Dr. Akshay K M	HoD, Dept. of Community Medicine, YMC	Invite	Present
35.	Dr. Rashmi Jain	Co-ordinator, ACTS-YEN	Invite	Present
36.	Dr. Bhagya Sharma	Asst. Director, Centre for Environmental Studies	Invite	Present
37.	Mr. Suresh	Physical Director	Invite	Absent
38.	Mrs. Mamatha	Chief Librarian	Invite	Present
39.	Dr. Joby E C	Principal Degree College	Invite	Present
40.	Dr. Vivekanand. V. Vernekar	Dean, Yenepoya Homeopathy College	Invite	Present
41.	Dr. Manodeep Chakraborty	Associate Professor Yenepoya Pharmacy College	Invite	Present
42.	Dr. Mohammed Gulzer A	Principal Yenepoya Pharmacy College & Research Centre.	Invite	Present
43.	Prof. Umarani J	Professor, Yenepoya Nursing College	Invite	Present
44.	Dr. S G Prasanna Aithal	Dean, Yenepoya Ayurveda College	Invite	Present
45.	Ms. Seemalatha	Assistant Librarian	Invite	Present

The following agenda were discussed.

1. Minutes of the 13th IQAC meeting held on 31st August 2017.

Read and Approved.

2. Action taken report of the 13th IQAC meeting held on 31st August 2017.

1. Action taken report of the 12 th IQAC meeting was read and following observations were recorded	
2. Minutes of the 12 th IQAC meeting held on 04 th May 2017.	Read and approved
3. Action taken report of the 12 th IQAC meeting held on 04 th May 2017.	Read and approved
4. Discussion on new methodology of NAAC assessment.	The members have suggested organizing one day workshop to deliberate on the new methodology of NAAC assessment during March or April 2018.
5. Discussion on possible visit of UGC review committee	The UGC review committee will be visiting the University during December 2017. The Committee has already notified. The IQAC coordinator will coordinate this visit.
6. Any other Matter	None

3. Approval of Annual Quality Assurance Report (AQAR) for the year 2016-17

Approved

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore- 575 018, Karnataka

4. Discussion on Annual Report – 2016-17

The data collection format for the Annual Report has to be revised and placed before the Annual Report Review Committee by the coordinator of Annual Reports. The data collection will be initiated in the new format by April 2018.

5. Discussion on Categorization of Universities based on NAAC Score as per UGC Regulation 2018.

It was resolved to organize an awareness programme regarding importance of categorization of universities to all the stake holders by April 2018.

6. Revised NAAC Manual based on the new methodology for Universities and Assessment pattern

The agenda was discussed in detail. This agenda is also related to Agenda No. 8 for organizing a workshop.

7. Discussion on NIRF and K-SURF

The NIRF data submission was done on 08th December 2017 and K-SURF was completed on 10th March 2018.

8. Proposal for Organizing a one day Workshop on New Methodology for the departmental NAAC Coordinators & IQAC Committee on 15th March 2018

Workshop has been tentatively scheduled on 29th March 2018.

The meeting ended with thanking the chair.



(Dr. Arun A.B.)
Co-ordinator, IQAC
Co-ordinator - NAAC
YU, Deralakatte, Mangalore

Cc to:

1. Office of the Hon'ble Chancellor
2. Office of the Vice Chancellor
3. Office of the Registrar (for necessary action)
4. Dept. of IT (with a request to upload the soft copy on webpage of the IQAC)
5. Members Concerned
6. For file



Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka



Minutes of the 13th IQAC Meeting held on Thursday, 31st August 2017 at 11:30 AM in the IQAC Board Room (Second Floor) of the Yenepoya Medical College.

Members:

Sl. No	Name	Designation	Position	Present/ Absent
1.	Dr. M. Vijayakumar	Vice Chancellor	Chairman	Present
2.	Dr. G. Shreekumar Menon	Registrar	Member	Present
3.	Dr. Nandish B T	Controller of Examinations	Member	Present
4.	Mr. Farhaad Y	Director (R & F)	Member	Absent
5.	Mr. Mohammed Bawa	Finance Officer	Member	Present
6.	Prof. M. Abdul Rahiman	Former VC of Kannur & Calicut Universities	Member	Present
7.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut University	Member	Absent
8.	Dr. Ghulam Jeelani Qadiri	Principal, Yenepoya Medical College	Member	Present
9.	Dr. B. H. Sripathi Rao	Principal, Yenepoya Dental College	Member	Present
10.	Dr. Devina E. Rodrigues	Principal (I/c), Yenepoya Nursing College	Member	Present
11.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	Member	Absent
12.	Mr. Kurshid Y	Director, Store & Purchase, YU	Member	Absent
13.	Mr. Yenepoya Javeed	Director-Operations, YSH, Mangalore	Member	Absent
14.	Dr. K. K. Achary	Professor, Biostatistics, YRC	Member	Absent
15.	Dr. Sham S. Bhat	Vice Principal, YDC	Member	Present
16.	Dr. Rekha P. D	Dy. Director, YRC	Member	Present
17.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine, YMC	Member	Present
18.	Dr. Vina Vaswani	HoD, Dept. of Forensic Medicine, YMC	Member	Absent
19.	Dr. Vijayalaxmi	Assoc. Professor, Dept. of E.N.T, YMC	Member	Absent
20.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	Member	Present
21.	Dr. Ashwini Dutt	Assoc. Professor, Dept. of Physiology, YMC	Member	Present
22.	Dr. Ashwini Shetty	Assoc. Professor, Dept. of Anatomy, YMC	Member	Absent
23.	Dr. Mallika Shetty	Reader, Dept. of Prosthodontics, YDC	Member	Present
24.	Dr. Sudheendra Prabhu	Reader, Dept. of Oral Pathology, YDC	Member	Present
25.	Mrs. Veena Pais	Assoc. Professor, YPC	Member	Present
26.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Member	Absent
27.	Mr. Parameshwar R Hegde	JRF, Yenepoya Research Centre	Member	Present
28.	Ms. Mufida Munawar	Student Rep.	Member	Absent

29.	Ms. Nusaiba	Student Rep.	Member	Absent
30.	Ms. Muthulakshmi P Uthaman	Student Rep.	Member	Present
31.	Mr. Sahaluddeen Ahammed K	Student Rep.	Member	Present
32.	Dr. Arun A. B	Co-ordinator, IQAC & NAAC Steering Committee	Co-ordinator	Present
33.	Dr. Abdul Rahiman	Assistant Registrar, YU	Invite	Present
34.	Dr. Muhammad Amin Wani	Chief Operating Officer, YMCH	Invite	Absent
35.	Dr. Abhay Nirgude	HoD, Dept. of Community Medicine, YMC	Invite	Absent
36.	Dr. Rashmi Jain	Co-ordinator, ACTS-YEN	Invite	Present
37.	Dr. Bhagya Sharma	Asst. Director, Centre for Environmental Studies	Invite	Present
38.	Mr. Suresh	Physical Director	Invite	Absent
39.	Mrs. Mamatha	Chief Librarian	Invite	Present
40.	Mr. K Sureshkumar Nair	Basket Ball coach	Invite	Present
41.	Dr. Joby E C	Principal Degree College	Invite	Present
42.	Dr. Poonam R Naik	Professor, Dept of Community Medicine	Invite	Present
43.	Mrs. Lilly Chandran	Sr. Assistant Academic Section	Invite	Present
44.	Mrs. Juliana Menezes	Superintendent Inspection	Invite	Present
45.	Dr. Vivekanand. V. Vernekar	Dean, Yenepoya Homeopathy College	Invite	Present
46.	Dr. Manodeep Chakraborty	Associate Professor Yenepoya Pharmacy College	Invite	Present
47.	Mr. Lakshminarayana K B	Superintendent Academic Section	Invite	Present

The following agenda were discussed.

1. Minutes of the 12th IQAC meeting held on 04th May 2017.

Read and Approved.

2. Action taken report of the 12th IQAC meeting held on 04th May 2017.

Action taken report of the 12 th IQAC meeting was read and following observations were recorded.	
Minutes of the 11 th IQAC meeting held on 22 nd November 2016	Read and approved
Action taken report of the 11 th IQAC meeting held on 22 nd November 2016	Read and approved
Discussion on NIRF Ranking	The University will establish dedicated centre namely Quality Assessment & compliance centre. The proposal has been prepared and will be placed during the next Board of Management meeting to be held on 20 th October 2017.

ATTESTED
bes

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

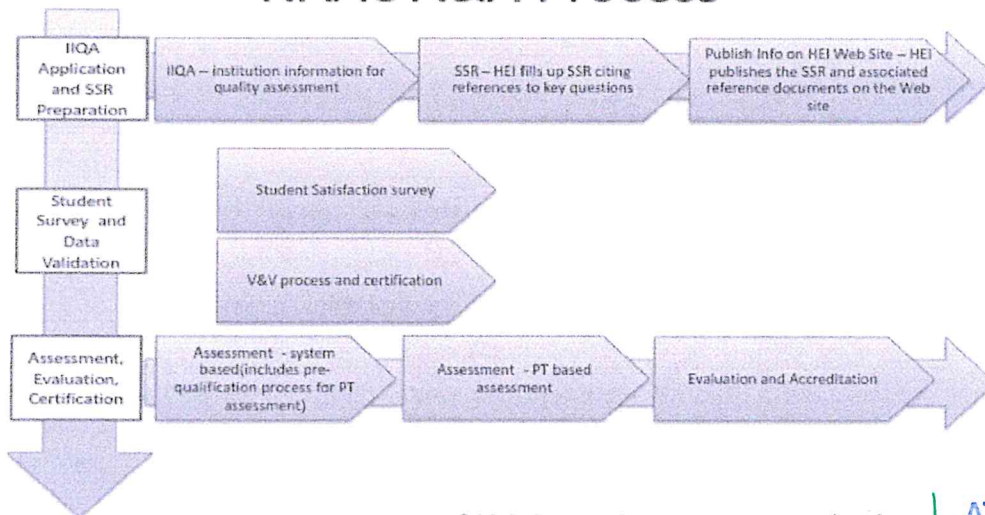
Discussion on KSURF Ranking	The coordinator of the centre for Quality Assessment and compliance will also be responsible for submission of data for KSURF ranking framework for 2017- 2018
Advisory for transition to cashless mode	University has now implemented successfully the transition to cashless mode. The fees and all other types of payment are done through online mode using RTGS and NEFT. A web link has been provided in the website of the University for the benefit of students and others. http://www.yenepoya.edu.in
Clarification regarding Regular Mode with reference to the PhD Degrees	The PhD program of the University is run through the centre for PhD program with dedicated deputy director PhD program who is responsible for ensuring that most of the degrees awarded are in the regular mode and are in confidentiality with the existing statues/by laws/ ordinances of the University and UGC. The office of the PhD program has informed that there is no PhD awarded under distance mode under Yenepoya University. It is either offered as full time or part time mode only.
PG Pathshala and SWAYAM platform	University has adopted the vision 17/17 of MHRD which includes SWAYAM platform. University is in the process of setting up a monitoring Committee for the successful implementation of SWAYAM platform. University is also in the process of developing teaching modules to be uploaded into SWAYAM for the use of general public.
Introduction of identification mechanisms in the students certificates	University has already included photograph of the students in degree certificates. From the year 2017-2018, unique ID Aadhar number will also be incorporated. All other information regarding student enrolment has been included in the certificates.

Approved list of Journals	University has notified a committee on 5 th June 2017 vide D.O.No.F.1-2/2016 (PS/III Amendment) regarding academic journal expert committee and sub committees were also notified by the constituent colleges. The list of journals which are not present in the UGC list were included and the same has been communicated to the UGC, letter dated 11 th April 2017.
Report of the NAAC Seminar conducted on 29 th March and 30 th March 2017.	The committee advised that more such programs need to be organized in the University and also member of faculty may be encouraged/deputed to attend such programs in order to update the changing demands needed to maintain the standards of education and committee was suggested that during the year 2018- 2019 a regional level workshop may be organized on Quality Sustenance through benchmarking (ie external & internal)
Any other Matter	None

3. Discussion on new methodology of NAAC assessment.

The new methodology of NAAC assessment was discussed in detailed by the IQAC coordinator. Made a detailed presentation on the parameters that have been changed in the new methodology.

NAAC A&A Process*



* Main Process Components – normal path

ATTESTED
[Signature]

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

4. Discussions on possible visit of UGC review Committee.

The committee informed that the probable visit of UGC review Committee for reviewing functioning of the University would be in the month of December.
It was resolved to nominate the IQAC coordinator for the UGC visit .Also the previous UGC report was discussed in detailed. The list of observations which need to be addressed before the visit of the committee was also discussed.

The meeting ended with thanking the chair.


(Dr. Arun A.B.)

Co-ordinator, IQAC
Co-ordinator - NAAC
YU, Deralakatte, Mangalore

Cc to:

1. Office of the Hon'ble Chancellor
2. Office of the Vice Chancellor
3. Office of the Registrar (for necessary action)
4. Dept. of IT (with a request to upload the soft copy on webpage of the IQAC)
5. Members Concerned
6. For file


ATTESTED

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

**Minutes of the IQAC
Meeting
2016-17**



Minutes of the 12th IQAC Meeting held on 04th May 2017 at 11:30 AM in the IQAC Board Room (Second Floor) of the Yenepoya Medical College.

Members:

Sl.No	Name	Designation	Position	Present/ Absent
1.	Dr. M. Vijayakumar	Vice Chancellor	Chairman	Present
2.	Dr. G. Shreekumar Menon	Registrar	Member	Present
3.	Dr. Nandish B T	Controller of Examinations	Member	Present
4.	Mr. Farhaad Y	Director (R & F)	Member	Absent
5.	Mr. Mohammed Bawa	Finance Officer	Member	Present
6.	Prof. M. Abdul Rahiman	Former VC of Kannur & Calicut Universities	Member	Present
7.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut University	Member	Absent
8.	Dr. Ghulam Jeelani Qadiri	Principal, Yenepoya Medical College	Member	Present
9.	Dr. B. H. Sripathi Rao	Principal, Yenepoya Dental College	Member	Present
10.	Dr. Asha P Shetty	Principal, Yenepoya Nursing College	Member	Present
11.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	Member	Present
12.	Mr. Kurshid Y	Director, Store & Purchase, YU	Member	Absent
13.	Mr. Yenepoya Javeed	Director-Operations, YSH, Mangalore	Member	Absent
14.	Dr. K. K. Achary	Professor, Biostatistics, YRC	Member	Present
15.	Dr. Sham S. Bhat	Vice Principal, YDC	Member	Present
16.	Dr. Rekha P. D	Dy. Director, YRC	Member	Present
17.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine,	Member	Absent
18.	Dr. Vina Vaswani	HoD, Dept. of Forensic Medicine, YMC	Member	Absent
19.	Dr. Vijayalakshmi. S	Assoc. Professor, Dept. of E.N.T, YMC	Member	Present
20.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	Member	Present
21.	Dr. Ashwini Dutt	Assoc. Professor, Dept. of Physiology, YMC	Member	Present
22.	Dr. Ashwini Shetty	Assoc. Professor, Dept. of Anatomy, YMC	Member	Present
23.	Dr. Mallika Shetty	Reader, Dept. of Prosthodontics, YDC	Member	Present
24.	Dr. Sudheendra Prabhu	Reader, Dept. of Oral Pathology, YDC	Member	Present
25.	Mr. C. Thangadurai	Assoc. Professor, YPC	Member	Present
26.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Member	Absent
27.	Mr. Parameshwar R Hegde	JRF, Yenepoya Research Centre	Member	Present
28.	Ms. Mufida Munawar	Student Rep.	Member	Absent
29.	Ms. Nusaiba	Student Rep.	Member	Present
30.	Ms. Muthulakshmi P	Student Rep.	Member	Present
31.	Mr. Sahaluddeen Ahammed K M	Student Rep.	Member	Present
32.	Dr. Arun A. B	Co-ordinator, IQAC & NAAC Steering Committee	Co-ordinator	Present

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

The following agenda were discussed.

1. Minutes of the 11th IQAC meeting held on 22nd November 2016.
Read and Approved.
2. Action taken report of the 11th IQAC meeting held on 22nd November 2016.

Action taken report of the 11 th IQAC meeting was read and following observations were recorded.	
1. Minutes of the 10 th IQAC meeting held on 08 th March 2016	Read & Approved
2. Action taken report of the 10 th IQAC meeting held on 08 th March 2016	Action pending from 10 th IQAC meeting on 8 th March 2016. • Internal audit committee to be notified by office of the Vice Chancellor by February 2017.
3. Establishment of World Class Institutions	No action needed
4. New Education Policy of Govt. of India	No action needed
5. Discussion on MOOCs	No action needed
6. Discussion on K-SURF and NIRF	No action needed
7. Discussion on National Academic Depository	Meeting regarding the implementation of National Academic Depository was held on 17 th July 2017.
8. Annual Quality Assurance Report (AQAR)– Information from the Department	AQAR was submitted to NAAC on 16 th February 2017.
9. Organizing Seminar on “Quality Sustenance and Quality Enhancement Measures in Health Science Institutions”	Seminar was conducted on 29 th & 30 th March 2017. The detailed report was submitted to NAAC, Bangalore on 27 th April 2017. Rs. 99,000 was reimbursed from the NAAC, Bangalore (Report Enclosed).
10. Online Feedback System	Mr. Rajesh Karkera, Deputy Director, ICT Centre have been requested to organize a workshop to train faculties, staffs and students regarding online feedback collection and responses.
11. Any other matter a. Identify the limitations with the existing mechanism and reasons for it. b. Suggest appropriate modifications in the rules of the University for better functioning of administrative structures.	Action pending from the office of the Registrar and Vice Chancellor.

ATTESTED


Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

<p>c. Ways and means to implement the recommendations of various bodies, internal committees and taskforces.</p> <p>d. Prepare a detailed action plan for implementation of reforms and recommendations in a timely manner.</p> <p>e. Organize an on job training workshop for creating awareness among the staff regarding administrative processes of the University in January 2017.</p>	
---	--

3. Discussion on NIRF Ranking.

The committee informed that the University submitted the data for NIRF ranking under two categories namely

- Overall ranking
- University Ranking

The University was placed in the range of 100 to 150 in the University ranking and 150 to 200 overall categories. All the members appreciated the nodal officer and team for all the efforts in timely submission of the data. It was decided that the University will create a centre namely quality assessment and compliance to effectively manage the ranking and other data submission activities of the University.

4. Discussion on KSURF Ranking.

University has been ranked the Third Best University under young Universities Category in Karnataka (K-SURF), by Department of Higher Education, Government of Karnataka.

5. Advisory for transition to cashless mode.

The notice of the UGC dated D.O.No.F.14-30/2016 (CPP-II) 16th January 2017 was brought to the notice of the committee members. The committee informed the finance officer that necessary steps may be initiated to comply by this order and ensure all the payments (Fee, Hostel charges etc) may be made by the students using RTGS or NEFT. A detailed proposal will be prepared and be placed before the Board of Management for approval and implementation.

6. Clarification regarding Regular Mode with reference to the PhD Degrees.

It has brought to the notice of the committee that PhD degrees which are pursued either full time or part time will be treated as degrees awarded through Regular Mode provided these are in conformity with the existing Statutes/Bylaws/Ordinances etc. of the degree awarding University. However, the PhD acquired under distance mode is not permitted. The same has been communicated to office of the PhD program to ensure compliance on this matter.

7. PG Pathshala and SWAYAM platform.

It was also brought to the notice of the committee that open access e-learning platforms are made available for the benefit of students using SWAYAM platform. The University will inform and publish this information through IT department and central library. In order to give wide publicity to the program.

ATTESTED


Dr. Gangadhara Somayaji K.S.
 Registrar
 Yenepoya (Deemed to be University)
 University Road, Derlakatte
 Mangalore-575 018, Karnataka

8. Introduction of identification mechanisms in the student's certificates.

The notice of the UGC dated D.O.No.F.09-1/2014 (CPPI-II) 21st March 2017 has requested to introduce identification mechanism to the photograph and Unique ID/Aadhaar number in students certificates. This will also contain the name of the institution in which a student is enrolled for a program and mode of delivery.

Request to the Controller of Examination will be given to take the necessary action for compliance of the notification.

9. Approval list of Journals.


The UGC has come up with an approved list of journals for the purpose of career advancement scheme and Direct Recruitment of teachers in the University. The UGC has approved list of 38,653 journals that are indexed in Web of science, Scopus and Indian Citation Index. This list may be also updated by recommending inclusion of journals to the existing list. A committee will be formed by the University to prepare the list of journals and submit the same to the UGC after approval from the University.

10. Report of the NAAC Seminar conducted on 29th March and 30th March 2017.

The seminar held on 29th March and 30th March 2017 is placed for perusal of IQAC. The committee congratulates the efforts and steps taken by the IQAC coordinator for smooth organization of the event. The proceeding of the same has been submitted to NAAC Bangalore for the release of financial assistance.

The committee placed on record the cooperation extended by all faculty, staff and students in organizing this event.

The meeting ended with thanking the chair.


(Dr. Arun A.B.)
Co-ordinator, IQAC
Co-ordinator - NAAC
YU, Deralakatte, Mangalore

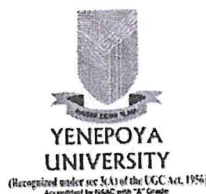
Cc to:

1. Office of the Hon'ble Chancellor
2. Office of the Vice Chancellor
3. Office of the Registrar (for necessary action)
4. Dept. of IT (with a request to upload the soft copy on webpage of the IQAC)
5. Members Concerned
6. For file

ATTESTED

Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

Internal Quality Assurance Cell -YU



Minutes of the 11th IQAC Meeting held on Tuesday, 22nd November 2016 at 12.00 noon in the IQAC Board Room (Second Floor) of the Yenepoya Medical College.

Members:

Sl. No	Name	Designation	Position	Present/ Absent
1.	Dr. M. Vijayakumar	Vice Chancellor	Chairman	Present
2.	Dr. G. Shreekumar Menon	Registrar	Member	Present
3.	Dr. Nandish B T	Controller of Examinations	Member	Present
4.	Mr. Farhaad Y	Director (R & F)	Member	Absent
5.	Mr. Mohammed Bawa	Finance Officer	Member	Present
6.	Prof. M. Abdul Rahiman	Former VC of Kannur & Calicut Universities	Member	Present
7.	Prof. K. Kunhi Krishnan	Former Pro-Vice Chancellor, Calicut University	Member	Absent
8.	Dr. Ghulam Jeelani Qadiri	Principal, Yenepoya Medical College	Member	Present
9.	Dr. B. H. Sripathi Rao	Principal, Yenepoya Dental College	Member	Present
10.	Dr. Asha P Shetty	Principal, Yenepoya Nursing College	Member	Present
11.	Prof. Padma Kumar. S	Principal, Yenepoya Physiotherapy College	Member	Present
12.	Mr. Kurshid Y	Director, Store & Purchase, YU	Member	Absent
13.	Mr. Yenepoya Javeed	Director-Operations, YSH, Mangalore	Member	Absent
14.	Dr. K. K. Achary	Professor, Biostatics, YRC	Member	Present
15.	Dr. Sham S. Bhat	Vice Principal, YDC	Member	Present
16.	Dr. Rekha P. D	Dy. Director, YRC	Member	Present
17.	Dr. Ravi Vaswani	Professor, Dept. of General Medicine, YMC	Member	Absent
18.	Dr. Vina Vaswani	HoD, Dept. of Forensic Medicine, YMC	Member	Absent
19.	Dr. Vijayalaxmi	Assoc. Professor, Dept. of E.N.T, YMC	Member	Present
20.	Dr. Uma Kulkarni	Professor, Dept. of Ophthalmology, YMC	Member	Present
21.	Dr. Ashwini Dutt	Assoc. Professor, Dept. of Physiology, YMC	Member	Present
22.	Dr. Ashwini Shetty	Assoc. Professor, Dept. of Anatomy, YMC	Member	Present
23.	Dr. Mallika Shetty	Reader, Dept. of Prosthodontics, YDC	Member	Present
24.	Dr. Sudheendra Prabhu	Reader, Dept. of Oral Pathology, YDC	Member	Present
25.	Mr. C. Thangadurai	Assoc. Professor, YPC	Member	Present
26.	Mr. Rajesh Karkera	Dy. Director, Information Technology	Member	Absent
27.	Mr. Parameshwar R Hegde	JRF, Yenepoya Research Centre	Member	Present
28.	Ms. Mufida Munawar	Student Rep.	Member	Absent
29.	Ms. Nusaiba	Student Rep.	Member	Present
30.	Ms. Muthulakshmi P Uthaman	Student Rep.	Member	Present
31.	Mr. Sahaluddeen Ahammed K M	Student Rep.	Member	Present
32.	Dr. Arun A. B	Co-ordinator, IQAC & NAAC Steering Committee	Co-ordinator	Present

ATTESTED

Dr. Gangadhara Somayaji K.S.
Registrar
Yenepoya (Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka

The following agenda were discussed.

Agenda 1: Minutes of the meeting held on 08th March 2016

Read and Approved.

Agenda 2: Action taken report of the 10th IQAC meeting held on 08th March 2016

Action taken report of the 10 th IQAC meeting was read and following observations were recorded.	
Agenda 2: Discussion on Annual Quality Assurance Report (AQAR) Format	
Point No. 4: It was resolved to carry out Academic & Administrative Audit (AAA) each year and two mock NAAC visits prior to applying for second cycle of NAAC accreditation (20 th November 2020)	The Vice Chancellor will notify the internal audit committee by December 2016. The internal audit will be carried out during February 2017. The external Academic & Administrative Audit will be carried out during August 2017.
Agenda 3: Discussion on strategic plan on the recommendation and observation of the peer team report	The University will notify the task force for implementing the recommendation and observation of the peer team observations. The same will be placed in the next Planning & Monitoring Board meeting for implementation.
Agenda 4: Organizing Guest Lecture and Workshop on quality assurance	No action needed
Agenda 5: Feedback collection and analysis	Yenepoya Medical College has developed feedback collection format. The same format will be circulated to all the other colleges and will be uploaded for online feedback collection system by IT department. The feedback analysis will be placed for discussion during next IQAC meeting.

Agenda 3: Establishment of World Class Institutions

UGC (World Class Institutions Deemed to be Universities) Regulations, 2016: Pages 13 to 29 were read and opinion was sought from the members. Most of the members opined that it is a good proposal provided that the kind of finances required to establish can be arranged. The main focus of the discussions was to identify the parameters which can be adopted to proposed vision document of the University and implement many of those recommendations in order to further consolidate the existing position. It was also resolved that the said regulation of the UGC be circulated among all the colleges, faculty and their feedback can be collected. It was resolved that the detailed report on the steps to be taken from each institutions/units of the university can be placed during next IQAC meeting for further discussion.

Agenda 4: New Education Policy of Govt. of India

Noted and discussed.

Agenda 5: Discussion on Massive Open Online Courses (MOOCs)

The National Institute of Open Schooling to create MOOC under SWAYAM programme of HRD ministry was deliberated in detail after going through the whole set of the documents. It was observed that currently there are no courses uploaded for Health Science subjects other than Forensic Medicine in SWAYAM portal. It was resolved to take up the matter once the content and courses for health science institutions are uploaded.

Agenda 6: Discussion on K-SURF and NIRF

Noted.

Agenda 7: Discussion on National Academic Depository

National Academic Depository of Govt. of India which is a spinoff of the new education policy was discussed in detail. The IQAC anonymously recommended appointing a full time co-ordinator. The co-ordinator will also be responsible to collect, collate and analyze data pertaining to NIRF, SURF, UGC statistics, AISHE and all other central/state data submission tasks including newly created National Academic Depository.

The Vice Chancellor will take up the matter with the Board of Management and Director, Finance regarding creation of such position considering the workload and appointment.

Agenda 8: Annual Quality Assurance Report (AQAR) – Information from the Department

The draft AQAR was approved with minor modifications. Suggested modifications will be incorporated in the final draft. The committee authorized the Vice Chancellor to approve the same. AQAR will be submitted to NAAC during the first week of January 2017.

Agenda 9: Organizing Seminar on “Quality Sustenance and Quality Enhancement Measures in Health Science Institutions”

The communication regarding organizing the seminar was communicated to NAAC during 14th September 2016. The same will be followed up at NAAC, Bangalore. The new dates will be communicated to the University, once the confirmation from the NAAC is obtained.

Agenda 10: Online Feedback System

Members opined that the current feedback system using software is very helpful and it can be continued with some modifications. The committee resolved to arrange/organize a workshop/seminar to train the faculties and students about the importance, design, collection, analysis, actions to be taken and make the system feedback responsive.

Agenda11: Any other matter

Based on the advice of the Vice Chancellor, a draft report will be prepared by IQAC to reform the governance structures. The details of the steps to be taken to improve effective implementation of the programs will be taken up in the task force meeting of Governance & Leadership & Innovative Practices.

The Vice Chancellor and Registrar initiated the discussion on reforming the existing governance system, in order to make it more efficient and up to date.

The committee resolved to take following steps-

- a. Identify the limitations with the existing mechanism and reasons for it.
- b. Suggest appropriate modifications in the rules of the university for better functioning of administrative structures.
- c. Ways and means to implement the recommendations of various bodies, internal committees and taskforces.
- d. Prepare a detailed action plan for implementation of reforms and recommendations in a timely manner.
- e. Organize an on job training workshop for creating awareness among the staff regarding administrative processes of the University in January 2017.

The meeting ended with thanking the chair.



(Dr. Arun A.B.)

Co-ordinator, IQAC

Co-ordinator - NAAC
YU, Deralakatte, Mangalore

Cc to:

1. Office of the Hon'ble Chancellor
2. Office of the Vice Chancellor
3. Office of the Registrar (for necessary action)
4. Dept. of IT (with a request to upload the soft copy on webpage of the IQAC)
5. Members Concerned
6. For file

ATTESTED


Dr.Gangadhara Somayaji K.S.
Registrar
Yenepoya(Deemed to be University)
University Road, Deralakatte
Mangalore-575 018, Karnataka